



Bob Dixon  
*Presiding Commissioner*

Harold Bengsch  
*1<sup>st</sup> District Commissioner*

John C. Russell  
*2<sup>nd</sup> District Commissioner*

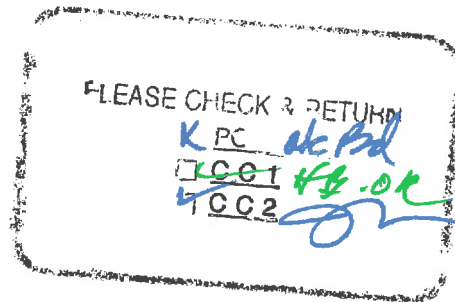
**COUNTY COMMISSION**  
**Greene County, Missouri**  
**(417) 868-4112**

Shane Schoeller  
*Clerk of the Commission*

Christopher J. Coulter, AICP  
*County Administrator*

**Greene County Commission**  
**Commission Briefing Minutes**

**Thursday, August 29, 2019**  
**08:30 AM**  
**Historic Courthouse**  
**Room 212**  
**940 N Boonville**



**Attendees:** Bob Dixon, Harold Bengsch, John Russell, Chris Coulter, Megan Applegate, Melissa Denney, Vanessa Brandon, Kevin Barnes, Rob Rigdon, Major Phil Corcoran, Natalie Gomez, Debbie Allen, Rick Artman, Crystal Richards, Donna Barton, Jeff Bassham, Cindy Stein, Tina Phillips and Jeff Scott.

**Informational Items**

**Resource Management:** Director Kevin Barnes provided the Commission with updates on properties around the county, in October the Ops Center should be ready for move in. There was a meeting last Friday with DNR and other entities around the state. Resource Management will be closing on a property that was a flood buyout property located in Clear Creek. Barnes provided Commission with other property updates as well.

**Items for Consideration and Action by the Commission**

**(EX1) ICAC Agreement, Sheriff's Office.** Major Phil Corcoran presented agreement. Commissioner Harold Bengsch moved to approve the ICAC agreement. Commissioner John Russell seconded the motion and it passed unanimously. YES: Dixon, Bengsch and Russell. NAY: none. Abstain: none Absent: none

**(EX2) Assessor's Report, Auditor's Office.** Debbie Allen presented the Assessor's report. Commissioner John Russell moved to approve the Presiding Commissioner to sign the Assessor's Report as presented. Commissioner Harold Bengsch seconded the motion and it passed unanimously. YES: Dixon, Bengsch and Russell. NAY: none. Abstain: none Absent: none

**(EX 3) Missouri State Agency for Surplus Property, Purchasing Office.** Director Melissa Denney provided the Commission with forms to grant authorization to certain Greene County employees to be able to purchase surplus property from the state of Missouri. Commissioner Harold Bengsch moved to approve the Presiding Commissioner to sign forms presented. Commissioner John Russell seconded the motion and it passed unanimously. YES: Dixon, Bengsch and Russell. NAY: none. Abstain: none Absent: none

**Public Safety Assessment Training, Pre-Trial.** Supervisor Natalie Gomez explained that she was unable to secure funding from other departments or other entities. Budget Officer Jeff Scott discussed with Commission other options to pay for the training. Commissioner Harold Bengsch moved to approve the purchasing department draft a bid for the Public Safety Assessment training. Commissioner John Russell seconded the motion and it passed unanimously. YES: Dixon, Bengsch and Russell. NAY: none. Abstain: none Absent: none

**Other:** Chris Coulter County Administrator reminded Commission that on 09/16 there will be a public hearing in room 212. Coulter also is working on an MOU with the Public Defender's Office. Coulter provided a calendar update for the following week to the Commission.

**(EX4)** Rick Artman Highway Director provided the Commission with a spreadsheet. Artman discussed with Commission about costs incurred for servicing and maintain the Sheriff's Department vehicles.

With no other business the meeting was adjourned.



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**Greene County Commission**  
**REVISED Commission Briefing Agenda**

**Thursday, August 29, 2019**

08:30 AM  
Historic Courthouse  
Room 212  
940 N Boonville

Informational Items  
Resource Management

Items for Consideration and Action by the Commission  
ICAC Agreement, Sheriff's Office  
Assessor's Report, Auditor's Office  
Missouri State Agency for Surplus Property, Purchasing Office  
Public Safety Assessment Training, Pre-Trial

Other:  
Calendar Collaboration

REVISED 08/27/2019 @ 2:49 PM

ex1

**STATE AND LOCAL ICAC (Internet Crimes against Children) TASK FORCE AGREEMENT**  
**Between Southwest Missouri Cyber Crime Task Force**  
**and the Greene County Sheriff's Office**

This Agreement is made this 29 day of August, 2019 between the Southwest Missouri Cyber Crime Task Force (hereinafter "SMCCTF") and the Greene County Sheriff's Office (hereinafter "GCSO"). The SMCCTF proactively and reactively detects, investigates, apprehends and assists with the prosecution of sexual predators who exploit children, promoting and possession of child pornography, trafficking of children, terrorist threat plots of violence at schools, or other crimes consistent with the ICAC standards and procedures. SMCCTF Members participate in public education programs to educate children, parents, school officials, other law enforcement agencies and social workers about the dangers of the Internet.

Whereas there is evidence that abuse and exploitation of children by use of the internet exists in the southwest Missouri area and that such illegal activity has a substantial and detrimental effect on the health and general welfare of the children of the State of Missouri, the parties hereto agree to the following:

1. The Southwest Missouri Cyber Crime Task Force Group will perform the activities and duties described below:
  - a. Disrupt the illicit cyber crimes in southwest Missouri by immobilizing targeted violators and possible trafficking organizations;
  - b. Gather and report intelligence data relating to cyber crimes involving children;
  - c. Conduct undercover operations where appropriate and engage in other traditional methods of investigation in order that the task force's activities will result in effective prosecution before the courts of the United States and the State of Missouri.
2. To accomplish the objectives of the SMCCTF, the GCSO agrees to detail one (1) experienced officer to the SMCCTF as a full-time task force officer for a period of not less than \_\_\_\_ years(s). During this period of assignment, the assigned officer will be under the direct supervision and control of SMCCTF supervisory personnel assigned to the task force. It is further understood, the SMCCTF will provide each task force member with an individualized spreadsheet, to record investigative achievements, training, as well as presentations the TFO performs on a monthly basis. The assigned TFO is required to forward their statistics to the SMCCTF Officer in Charge (OIC) promptly, each month, to allow sufficient time to submit the aggregate SMCCTF statistics to the appropriate agency, i.e. Missouri Internet Crimes Against Children (MO ICAC) or Missouri Department of Public Safety (DPS).
3. The assigned GCSO officer shall adhere to all GCSO & SMCCTF policies and procedures. Failure to adhere to GCSO & SMCCTF policies and procedures shall be grounds for dismissal from the task force.

4. Pursuant to RSMo 650.120.1 (9) - The power of arrest of any peace officer who is duly authorized as a member of a multijurisdictional internet cyber-crime law enforcement task force (SMCCTF) shall only be exercised during the time such peace officer is an active member of such task force and only within the scope of the investigation on which the task force is working. Notwithstanding other provisions of law to the contrary, such task force officer shall have the power of arrest, as limited in this subsection, anywhere in the state and shall provide prior notification to the chief of police of a municipality or the sheriff of the county in which the arrest is to take place. If exigent circumstances exist, such arrest may be made and notification shall be made to the chief of police or sheriff as appropriate and as soon as practical. The chief of police or sheriff may elect to work with the multijurisdictional internet cyber-crime law enforcement task force at his or her option when such task force is operating within the jurisdiction of such chief of police or sheriff.
5. The SMCCTF is funded primarily by the State Cyber Crime Grant (SCCG). This grant is administered by the DPS. The annual grant period, is June 1 of each calendar year through May 31 of the following year. Each year, the Joplin Police Department on the behalf of the SMCCTF, submits an application requesting SCCG funds to be utilized for operational expenses for the task force. If SCCG grant funds are sufficient and subsequently awarded by DPS, the SCCG allows the following as authorized reimbursable expenses, personnel salaries and benefits, training, equipment, software licenses, etc. The SMCCTF agrees to request 100% of the salary and benefits for the assigned GCSO task force member in the SCCG grant application. The GCSO agrees to provide any and all changes to the GCSO member's salary or benefits to the SMCCTF as soon as possible, to allow for the requested amount to be submitted in the annual SCCG grant application. Only the requested and subsequently approved SCCG funds, will be approved for reimbursement.
6. Due to limited 2020 SCCG funding, the SMCCTF is unable to provide 100% funding for the GCSO TFO. As a result, effective June 1, 2019, the SMCCTF agrees to provide 50% salary and benefit reimbursement to GCSO for their assigned investigator. GCSO agrees to assign Detective Joseph Fletcher to the SMCCTF as a full-time member of the SMCCTF.
7. GCSO is not required to backfill or replace TFO Fletcher's position. However, to avoid supplanting, which is prohibited, GCSO is required to utilize the reimbursed amount (50%) of TFO Fletcher's salary and benefits to support law enforcement operations. This includes but is not limited to the purchase of a vehicle, to be utilized by the GCSO SMCCTF TFO, to support ICAC operations.
8. It is further understood, the GCSO TFO is subject to recall, to assist with major investigations or critical incidents, and may carry a Greene County case load as required. This includes detective on call rotation.
9. The MO ICAC provides additional funding to the SMCCTF. The grant period for MO ICAC funds is October 1 through September 30 of the following year. When funds are available, the SMCCTF has elected to utilize these funds to cover expenses for each task force member, to attend the annual Crimes Against Children Conference. The SMCCTF will utilize these funds for per diem, travel, lodging, fuel, baggage fees, shuttle, and conference fees if applicable. Any remaining MO ICAC funds, will be utilized for other required training expenses, equipment and or software license fees, etc.
10. As funding is available, the SMCCTF shall provide the assigned GCSO officer with the necessary equipment needed to support the activities of the task force. This support will include an undercover laptop, required software and associated programs as well as any needed technical support and other support items. It is the responsibility of the GCSO and assigned task force

officer, to provide a "wish list" of any training and/or equipment needs each year, in a timely manner. This is required to provide sufficient time to request the necessary funds in the appropriate grant application.

11. DPS and MO ICAC require each Cyber Task Force to maintain accountability of all issued equipment for SCCG or MO ICAC funded equipment. The City of Joplin agrees to adhere an asset tag with serial number for tracking purposes, in accordance with DPS policy. Each TFO is required to make available and serviceable, all issued equipment for accountability purposes. If the TFO is reassigned or otherwise removed from the task force, any and all task force issued equipment will be returned to the task force for reassignment.
12. SMCCTF will also provide the assigned GCSO officer with all funds associated with any required task force training, specifically investigative and forensic training courses, to include registration fees, purchase of necessary course materials if applicable, meals and any other related travel authorized expenses. It is understood that these funds are dependent on the award of SCCG and/or MO ICAC funding on a yearly basis.
13. The GCSO agrees to continue to provide the assigned GCSO officer with any standard agency-issued equipment including but not limited to clothing, flashlights and weapons.
14. In compliance with the SCCG, the GCSO also agrees to provide the assigned GCSO officer with designated, adequate office space and office supplies as well as any agency-networked computers and associated software or programs required to access the GCSO report writing programs.
15. The GCSO agrees to provide the assigned GCSO officer with an agency vehicle, suitable for surveillance and investigation purposes including radio and appropriate equipment, fuel, maintenance and/or repairs, licensing and registration and insurance expenses. The assigned GCSO officer shall be subject to the GCSO's policy regarding vehicle use and its policy and procedure for reporting and investigating vehicle accidents involving agency vehicles.
16. While on duty and acting on task force business, the GCSO officer assigned to the SMCCTF shall be subject to all state and federal government rules, regulations and procedures governing the use of agency vehicles for home to work transportation and for personal business. Assets seized during task force investigations will be forfeited under 21 U.S.C. 881 and will be shared among the parties to this agreement in accordance with the Attorney General's Guidelines on Seized and Forfeited Property. The parties agree that the SMCCTF (Executive Board) or their designee, in their recommendation on the DAG Form 71, will describe the contribution of each member of the Task Force. Each DAG Form 71 from the GCSO will include the number of man hours worked, further adjusted by qualitative factors which support the legal of participation being reports. All parties to this agreement acknowledge, however, that the disposition of assets forfeited under federal law is with the discretionary authority of the Department of Justice.
17. The Joplin Police Department is designated as the pass through agency for the administration of the SCCG, as well as MO ICAC funds. GCSO agrees to submit in a timely manner, all authorized reimbursement requests to the Joplin Finance Department, each month. Once received, the Joplin Finance Department will submit a claim for reimbursement to either DPS or MO ICAC and those funds will be released to GCSO when the funds are received.

18. The term of this agreement shall be effective from the date in paragraph number one until \_\_\_\_\_. This agreement may be terminated by either party with thirty (30) days advance written notice. Billing for all outstanding obligations must be received by \_\_\_\_\_ within ninety (90) days of the date of termination of this agreement. The SMCCTF will be responsible only for obligations incurred by the GCSO during the term of this agreement.

**SUPPLANTING:**

Supplanting is defined as taking the place of or replacing with something else.

Supplanting or shifting money to avoid the issue of supplanting is strictly prohibited. SCCG funds must be used to supplement existing funds for program activities and will not be awarded towards budget items that are and will continue to be funded by another source of money. SCCG funds shall be used to fund new projects, expand/enhance existing projects, or continue a funded project.

Subrecipients shall not use SCCG funds to pay for programs or expenses that they already are obligated to pay or has funded in previous years without proper and adequate justification.

So long as the costs associated with the grant funded position are not removed from the agency's budget, supplanting does not exist. The previously budgeted amount, that is equal to the reimbursed amount of SCCG funds, is required to be appropriated and used towards law enforcement operations, to avoid supplanting.

**Greene County Sheriff's Office**

**Southwest Missouri Cyber Crimes  
Task Force / Joplin Police Department**



Sheriff Jim Arnott

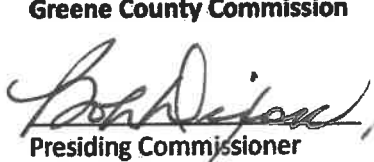
\_\_\_\_\_  
Chief Matthew Stewart

8-22-19

Date

\_\_\_\_\_  
Date

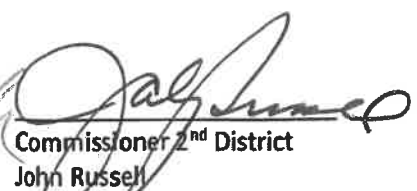
**Greene County Commission**



Presiding Commissioner  
Bob Dixon



Commissioner 1<sup>st</sup> District  
Harold Bengsch



Commissioner 2<sup>nd</sup> District  
John Russell

08/29/2019  
Date

8-29-2019  
Date

8/29/2019  
Date

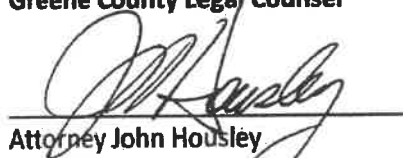
**Greene County Auditor**



Cindy Stein

8/22/19  
Date

**Greene County Legal Counsel**



Attorney John Housley

8-22-19  
Date



2X2



# MISSOURI STATE TAX COMMISSION QUARTERLY REIMBURSEMENT

CERTIFIED COPY OF ASSESSING SALARIES, COSTS AND EXPENSES

County - <b>Greene</b>		Calendar Quarter - <b>April 2019</b> to <b>June 2019</b>	
<b>COSTS</b>			
<i>Complete Gray Highlighted Areas</i>			
NO. OF EMPLOYEES	SALARIES OF EMPLOYEES APPROVED IN ASSESSMENT MAINTENANCE PLAN		AMOUNT
A. 1	Assessor		\$22,126.44 A.
B. 25	Assessor's Staff		\$278,516.71 B.
C. 4	Other Salaries (part time employee, temp agency, etc.)		\$2,868.21 C.
D. 30	Employee Fringe Benefits, (FICA, Lagers, S.S., Health, Unemployment, Medicare, etc.)		\$105,517.97 D.
<b>OTHER COSTS AND EXPENSES APPROVED IN ASSESSMENT MAINTENANCE PLAN</b>			
1	Office Expenses and Non-Computer Related Equipment:	Supplies, Forms, Manuals, Postage and Shipping Expense; Land Line and/or Cell Telephone Expense, Internet Service, Email Fees, Telecommunications; Purchase of Office and Field Equipment: Chairs, Measuring Tapes, Calculators, Camera/Disc/Film;	\$18,121.40 1
2	Mileage Expense Only	Number of Miles <b>7,647</b> @ <b>\$0.410</b> County Mileage Rate	\$3,135.27 2
3	Education and Training	Meals, Registration, Association Dues, Lodging, etc. <i>Mileage for education is to be recorded on line 2.</i>	\$2,084.49 3
4	Computer:	Original Purchase or Annual Renewal Fee and Maintenance of Hardware and/or Software, Program Updates, Assessor's portion of IT Costs	\$135,533.22 4
5	Leased Equipment:	Maintenance of Leased Equipment: Copiers, Postage Machine, Fax Machine, etc.	\$0.00 5
6	Contracts & Other Expenses:	Appraisal, Mapping, or Other Contract: Aerial Photography, GIS, Legal Fees, Utilities for Leased Assessor, Office Space, etc., Bond Fees, Uniforms, Advertising	\$6,774.39 6
<b>Total Costs</b>			<b>\$574,678.10</b>
<b>CALCULATIONS</b>			
1.	Maximum Amt Reimbursable	Parcel Rate <b>\$3.0000</b>	Parcel Count <b>119,777</b> <b>\$359,331.00</b> 1
2.	Total Costs in Previous Periods	(current fiscal year)	<b>\$0.00</b> 2
3.	Total Reimbursement in Previous Periods	(current fiscal year)	<b>\$0.00</b> 3
4.	Total Costs This Period		<b>\$574,678.10</b> 4
5.	Total Costs to Date		<b>\$574,678.10</b> 5
6.	Maximum Amt Reimbursable		<b>\$287,339.05</b> 6
7.	Total Reimbursement This Period		<b>\$287,339.05</b> 7
<b>CERTIFICATION</b>			
In accordance with Section 137.750 RSMo, we certify that the salaries, costs, and expenses listed herein were incurred during the			
Calendar quarter April 2019 to June 2019 for Greene County for the purpose of maintaining			
equalized assessed valuations under the assessment and equalization maintenance plan approved by the State Tax Commission of Missouri			
Signature of Assessor		Signature of County Presiding Comm / Chief Executive	Signature of Accounting Officer / County Clerk
<i>Rick Kettinger</i>		<i>Bob Dwyer</i>	<i>Chris A. Stearns</i>
In testimony whereof, I have hereunto set my hand and affixed the Seal of County at office in			
Greene County, Missouri, this the <b>5th</b> day of <b>August</b> 20 <b>19</b>		County of <b>Greene</b> State of <b>Missouri</b>	
(SEAL)		Signature of Clerk of the County Commission	
		<i>Eric J. Hall</i>	
I hereby certify that the above expenditures have been compared to the budget included in the assessment and equalization maintenance plan and that the expenditures claimed are in general and reasonable compliance with said approval plan.			
Signature of Commissioner, State Tax Commission of Missouri			
RETURN TO STATE OF MISSOURI, ASSESSMENT REIMBURSEMENT PROGRAM			
P.O. BOX 146, JEFFERSON CITY, MO 65102			

ex3

## **Missouri State Agency for Surplus Property About the Program...**

### **Eligibility**

The Federal Surplus Property Donation program enables certain nonfederal organizations to obtain property the Federal Government no longer needs. The Missouri State Agency for Surplus Property (MOSASP) obtains this surplus property from the Federal Government and donates it to eligible entities for a service charge. Eligible entities include:

- Public agencies (State Agencies, cities, counties, schools, fire protection district, ambulance districts, etc.)
- Not-for-profit educational and public health activities (these must be licensed or accredited by a recognized authority).
- Agencies that primarily serve the homeless.
- Agencies that provide assistance to the needy.
- Agencies that receive funds from the Older Americans Act.
- Certain Veterans organizations.

To become eligible, forms must be completed by the chief administrative officer or executive head of the agency and MOSASP must make an eligibility determination. Once an agency is approved to receive property, the agency is called a donee. At that point, authorized representatives can visit the MOSASP facility and select property needed by the donee. Property is received on a daily basis so the inventory changes on a daily basis.

### **Service Educational Activities**

Services Educational Activities (SEAs) are eligible to receive Department of Defense (DOD) property. Although their eligibility is determined by DOD, they should contact MOSASP for requirements. Property obtained by the SEA can only be used in their eligible program, and must be put into use within one year of receipt and used for at least one year.

### **Small Business Administration Participants**

Participants in the Small Business Administration's (SBA's) 8(a) Business Development Program may be eligible to receive surplus property. The SBA will be responsible for determining eligibility and enforcing compliance.

### **Want List**

To request property that is needed but not currently available, donees can place their names and the need items on the want list. When the property is received, staff will call and notify the donee that it is available.

### **Return of Property**

- If at any time during the period of restriction, the property is no longer suitable, usable, or further needed by the donee, the donee must return the property to MOSASP.
- If property cannot be used and is returned within 30 days from receipt, full credit will be given. If property is returned between 30 and 60 days from receipt, half credit will be given. After 60 days, no credit will be given.

### **Hours of Operation**

The facility is open from 8:00 a.m. – 4:30 p.m., Monday through Friday.

### **Restrictions**

The Federal government requires that MOSASP place restrictions on property transferred through the donation program. Title to the property does not pass to the donee until it has been used for the period of restriction. A summary of these restrictions is as follows:

- Property can only be used by the eligible donee.
- Property obtained must be put into use within one year of receipt and remain in use for at least one year.
- Passenger motor vehicles and items with an original acquisition cost of \$5,000 or more must be used for a minimum period of 18 months.
- Gas masks, body armor, aircraft, vessels, and foreign gifts have an additional period of restriction.
- Personal use, unauthorized sale, disposal, cannibalization or destruction of property during the restriction period is considered noncompliance.
- Property cannot be stored at a personal residence without the prior written approval of MOSASP.

### **Compliance**

MOSASP is required to verify compliance with the regulations. This is done by mailing utilization report forms and by making random unannounced compliance visits. During the compliance visits, we ask to see the property in use.

### **State Surplus Property**

In addition to the federal donation program, MOSASP operates the State surplus property program. This provides an opportunity for the same donees to obtain surplus property from the state agencies. State surplus property must be obtained for use by the eligible donees.

### **Fixed Price Vehicle Program**

Under the fixed price program, MOSASP purchases vehicles from the Federal Government. These vehicles are then resold to eligible donees. The vehicles are typically lower mileage and later model year than those found through the donation program. These vehicles must be obtained for use by the eligible donee.

### **Location**

Missouri State Agency for Surplus Property  
2846 Highway 179  
Jefferson City, MO 65102  
Phone: (573) 751-3415  
Toll Free: (888) 295-7796  
Fax: (573) 751-1264  
E-Mail: [leeann.braun@oa.mo.gov](mailto:leeann.braun@oa.mo.gov)

## INSTRUCTIONS FOR COMPLETING ELIGIBILITY FORMS

**Please complete all blanks requiring information. If you fail to do this, it will result in delays for establishing your eligibility. If you have questions or need assistance filling out the forms, do not hesitate to contact Brenda Kennedy at 573-751-3415 or 888-295-7796.**

1. The Chief Administrative Office or executive head must sign all forms. (i.e., mayor, presiding commissioner, superintendent, chairman/president of the Board, director, etc.)
2. Only one of the above officials should sign the eligibility forms. (All Forms must be signed by the same individual.)
3. All signatures must be original, not stamped.
4. On the Application for Eligibility, if you are a Public Agency complete sections I & II **only** and sign. If you are a non-profit organization complete sections I & III **only** and sign.
5. A geographic location must be documented in the street address section on the Donee Authorization form. Many donee mailing addresses are either post office boxes or rural routes. If this applies to your activity, please show a highway, street, or give general directions to the facility/location where property obtained from our agency will be kept. This information is required to satisfy federal accountability and compliance regulations.
6. On the Donee Authorization form list the names of the people who are authorized to come in and sign for property for your agency.
7. If you are applying as a non-profit organization, a copy of the IRS tax-exempt ruling must accompany the application. The ruling must have the **correct** name and address of the applicant organization. If it does not, a name/and or address correction should be requested from the Internal Revenue Service, EP/EO Divisions, P.O. Box 192, Covington, KY 41012-0192 (Tel. #877-829-5500). A copy of this correspondence may be included with the application packet, since confirmation by the IRS generally may not be received for a long period of time.
8. If you are licensed, accredited, certified, or have received approval for your health or educational activity, please provide current copies of the documentation. We are required to keep this information current at all times.
9. A narrative description of services provided is required by Federal regulations. For the non-profit agencies, a more detailed description is necessary. Include brochures, pamphlets, etc. Political subdivisions, such as cities, may include a brief summary of services such as police department, sewer, water, street, etc.
10. Mail your completed paperwork to:  
MO State Agency for Surplus Property  
PO Drawer 1310  
Jefferson City, MO 65102 or fax it to 573-751-1264



STATE OF MISSOURI  
FEDERAL SURPLUS PROGRAM  
2846 HIGHWAY 179  
JEFFERSON CITY, MISSOURI 65109  
SURPLUSMAIL@OA.MO.GOV

### WANT LIST

AGENCY

Greene County, Missouri

CONTACT NAME

Melissa Denney

EMAIL

MDenney@greencountymo.gov

TELEPHONE

(417) 868-4013

### WANT LIST

If you are in need of a specific item, please check below and write a detailed description.

- |  |  |
|--|--|
| <input type="checkbox"/> Air / Generator         | <input type="checkbox"/> Heavy Equipment     |
| <input type="checkbox"/> Appliance               | <input type="checkbox"/> Household / Kitchen |
| <input type="checkbox"/> ATV / UTV               | <input type="checkbox"/> Medical             |
| <input type="checkbox"/> Building / Construction | <input type="checkbox"/> Music               |
| <input type="checkbox"/> Cabinets                | <input type="checkbox"/> Office              |
| <input type="checkbox"/> Camping / Outdoor       | <input type="checkbox"/> Police              |
| <input type="checkbox"/> Carts                   | <input type="checkbox"/> Recreation          |
| <input type="checkbox"/> Cleaning                | <input type="checkbox"/> Shelving            |
| <input type="checkbox"/> Clothing                | <input type="checkbox"/> Tires               |
| <input type="checkbox"/> Container               | <input type="checkbox"/> Tools               |
| <input type="checkbox"/> Electronics             | <input type="checkbox"/> Trailer             |
| <input type="checkbox"/> Emergency               | <input type="checkbox"/> Vehicle             |
| <input type="checkbox"/> Furniture               |  |

DESCRIPTION:



STATE OF MISSOURI  
MISSOURI STATE AGENCY FOR SURPLUS PROPERTY  
P.O. DRAWER 1310  
JEFFERSON CITY, MISSOURI 65102-1310

### DONEE AUTHORIZATION

SASP OFFICE USE ONLY	
UPDATE	ACCOUNT NUMBER
NEW	CODE NUMBER
ADD/DELETE	EXPIRATION

NAME OF DONEE INSTITUTION <b>Greene County, Missouri</b>		DATE <b>8/7/19</b>
DEPARTMENT (IF COLLEGE, UNIVERSITY, OR APPLICABLE)		ADDRESS (STREET AND NUMBER) <b>940 N Boonville</b>
MAILING ADDRESS <b>940 N Boonville</b>	CITY <b>Springfield</b>	COUNTY <b>Greene</b>
ZIP CODE <b>65802</b>	TELEPHONE NUMBER (INCLUDE EXTENSION) <b>417-868-4112</b>	FAX NUMBER <b>417-868-4188</b>
FISCAL YEAR END MONTH <u>12</u> DAY <u>31</u>	NUMBER OF EMPLOYEES (PAID AND VOLUNTEER) FULL TIME <u>888</u> PART TIME <u>27</u>	E-MAIL ADDRESS <b>bdixon@greencountymmo.gov</b>

CHIEF ADMINISTRATIVE OFFICER OR EXECUTIVE HEAD <b>Bob Dixon</b>	TITLE <b>Presiding Commissioner</b>
SEND INVOICES TO <b>Connie Hayes, Greene County Auditor</b>	TITLE <b>Accounts Payable</b>

NAME (PLEASE TYPE OR PRINT)	TITLE	PHONE EXTENSION (IF DIFFERENT FROM ABOVE)	EMAIL
Bob Dixon	Presiding Commissioner	417-868-4890	bdixon@greencountymmo.gov
Dean Cary	Sergeant/Sheriff	417-829-6267	dcary@greencountymmo.gov
Randy Foster		417-829-6466	rfoster@greencountymmo.gov
Larry Woods		417-869-6040	lwoods@greencountymmo.gov
Tom Vandenberg	Medical Examiner	417-868-4822	tvandenberg@greencountymmo.gov

The above named individuals are authorized to act as representatives of our institution (until otherwise notified) in inspecting, selecting, signing and obligating necessary funds to pay service charges for property to be utilized by the institution. The donee assumes full responsibility for all property acquired by the representatives and agrees to terms and conditions applicable to property donated under the surplus property program and Civil Rights Act of 1964, as stated on reverse side of the Distribution Document.

#### AUTHORIZED BY

SIGNATURE (CHIEF ADMINISTRATIVE OFFICER OR EXECUTIVE HEAD)

☐ APPOINTED OR HIRED

☒ ELECTED — TERM EXPIRES 12/31 / 2022

☐ HIRED BY CONTRACT — CONTRACT EXPIRES      /      /     

TITLE

**Presiding Commissioner**



STATE OF MISSOURI  
MISSOURI STATE AGENCY FOR SURPLUS PROPERTY  
P.O. DRAWER 1310  
JEFFERSON CITY, MISSOURI 65102-1310

## TERMS AND CONDITIONS OF DISTRIBUTION DOCUMENT

You AGREE to the following when signing your name to a Distribution Document/Invoice:

- To use the surplus property only in the official program that you represent.
- To use the surplus property for its intended purpose
- To put the surplus property into use within one year and to use it for at least one year
- To use certain items for eighteen months (18) or longer\*\*
- You will not sell the property, lend it, trade it, or tear it down for parts unless given prior permission
- You will not permanently remove the property for use outside the state
- You will not store property at a personal residence without prior written authorization
- To return property that is still under restriction but is no longer needed
- To pay the U.S. Government for the property if not used according to the terms and conditions specified on the distribution document.

In short, the surplus property must be used in an authorized program. Personal or non-use of surplus property is prohibited. Permission must be received before selling, trading or cannibalizing the property. Understand your obligations by reading the back of your Distribution Document/Invoice.

\*\*Property that has an original acquisition cost of \$5,000 or more and passenger motor vehicles regardless of acquisition cost are items that would fall under this restriction. Utilization reports will be mailed to you for completion every six months until the use requirement is met. Any authorized representative can complete this form if they have the necessary information. If you need assistance with these reports, contact our agency at (573) 751-3415 or toll free at (888) 295-7796.

### RETURN POLICY

Property returned within 30 days from acquisition = Full Credit

Property returned between 30-60 days from acquisition = Half Credit

No credit will be given for property returned after 60 days

I agree to abide by the terms and conditions on the back of the distribution document and realize that failure to do so could render my organization ineligible to receive property.

ORGANIZATION

Greene County, Missouri

SIGNATURE

DATE

08/28/2019

PRINTED NAME

Bob Dixon



STATE OF MISSOURI  
OFFICE OF ADMINISTRATION  
MISSOURI STATE AGENCY FOR SURPLUS PROPERTY  
**NONDISCRIMINATION ASSURANCE**

Assurance to be executed by authorized representative of donee activity prior to receiving donations of surplus personal property from the State Surplus Property Agency on and after October 17, 1977.

Assurance of Compliance with GSA Regulations under Title VI of the Civil Rights Act of 1964, Section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975 and the Civil Rights Restoration Act of 1987.

(DONEE ORGANIZATION)

Greene County, Missouri

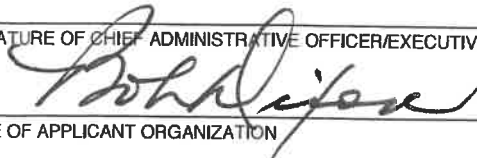
, hereinafter called the "donee," hereby agrees that the program for or in connection with which any property is donated to the donee will be conducted in compliance with, and the donee will comply with and will require any other person (any legal entity) who through contractual or other arrangement will the donee is authorized to provide services or benefits under said program to comply with, all requirements imposed by or pursuant to the regulations of the General Services Administration (41 CFR 101-6.2. or 101-8) issued under the provisions of Title VI of the Civil Rights Act of 1964, Section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, Section 504 of Rehabilitation Act of 1973, as amended, Title XI of the Education Amendments of 1972, as amended and Section 303 of the Age Discrimination Act of 1975, to the end that no person in the United States shall on the ground of race, color, national origin, sex, age or that no otherwise qualified handicapped person shall solely by reason to the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the donee received Federal Assistance from the General Services Administration; and hereby gives assurance that it will immediately take any measures necessary to effectuate this agreement.

The donee further agrees that this agreement shall be subject in all respects to the provision of said regulations; that this agreement shall obligate the donee for the period during which it retains ownership or possession of any such property; that the United States shall have the right to seek judicial enforcement of this agreement; and, this agreement shall be binding upon any successor in interest of the donee and the word "donee" as used herein includes any such successor in interest.

By signing below, I agree to the nondiscrimination assurance and certify that my representations are true and correct.

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR LOWER TIER COVERED TRANSACTIONS MUST CHECK ONE BOX BELOW**

- ☒ The Applicant Organization certifies, by submission of this application, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal department agency.
- ☐ The Applicant Organization is unable to certify any of the statements in this certification and shall attach an explanation to this proposal.

SIGNATURE OF CHIEF ADMINISTRATIVE OFFICER/EXECUTIVE HEAD 	TITLE Presiding Commission	DATE 08/29/2019
NAME OF APPLICANT ORGANIZATION Greene County, Missouri	ADDRESS 940 N Boonville	CITY, STATE, ZIP Springfield, MO 65802





STATE OF MISSOURI  
OFFICE OF ADMINISTRATION  
MISSOURI STATE AGENCY FOR SURPLUS PROPERTY  
**APPLICATION FOR ELIGIBILITY**

**I.**

A. LEGAL NAME OF APPLICANT ORGANIZATION

Greene County, Missouri

B. ADDRESS (STREET AND/OR P.O. BOX NUMBER)

940 N Boonville, Springfield, MO 65802

TELEPHONE

(417) 868-4112

C. HAS THE INSTITUTION BEEN APPROVED, ACCREDITED OR LICENSED? (ATTACH EVIDENCE)

☐ YES ☒ NO IF YES, BY WHAT AUTHORITY?

D. NARRATIVE DESCRIPTION OF PROGRAM OR SERVICES OFFERED

(ATTACH)

**PUBLIC AGENCIES FILL OUT SECTION II AND SIGN.  
NON-PROFIT INSTITUTIONS FILL OUT SECTION III AND SIGN.**

**II. PUBLIC TAX SUPPORTED AGENCY**

A. CHECK TYPE OF AGENCY

☐ STATE GOVERNMENT

☐ HEALTH

☐ EDUCATION

☐ CITY GOVERNMENT

☒ COUNTY GOVERNMENT

☐ OTHER \_\_\_\_\_

**III. NON-PROFIT INSTITUTION**

A. CHECK TYPE OF INSTITUTION

☐ COLLEGE

☐ CHILD CARE CENTER

HEALTH CENTER/CLINIC

☐ SECONDARY SCHOOL

☐ RADIO/TV STATION

☐ PROVIDER OF ASSISTANCE TO THE NEEDY

☐ ELEMENTARY SCHOOL

☐ LIBRARY

☐ PROVIDER OF ASSISTANCE TO THE HOMELESS

☐ SCHOOL FOR HANDICAPPED

☐ MUSEUM

☐ OLDER AMERICAN ACT FUNDING

☐ NURSING HOME

☐ HOSPITAL

☐ OTHER \_\_\_\_\_

B. HOW IS THE INSTITUTION FUNDED: (SHOW PERCENTAGES)

1. TAX SUPPORTED (OTHER THAN BY GRANT)  
0.00%

2. BY GRANT AND/OR CONTRIBUTIONS  
0.00%

3. OTHER (SPECIFY)  
0.00%

C. HAS THE INSTITUTION BEEN DETERMINED NON-PROFIT AND TAX-EXEMPT UNDER SECTION 501 OF THE U.S. INTERNAL REVENUE CODE?

☐ YES (ATTACH IRS RULING LETTER) ☐ NO

D. ARTICLES OF INCORPORATION AND BYLAWS

(ATTACH)

**CHIEF ADMINISTRATIVE OFFICER OR EXECUTIVE HEAD**

DATE

SIGNATURE

TITLE

Presiding Commissioner

**FOR STATE USE ONLY**

APPROVED

DISAPPROVED

SIGNATURE OF MANAGER

DATE

exy

## Sheriff Dept - costs incurred by HWY Dept

Position #	Name	Title	Work Performed	Annual Cost to HWY (with/without/benefits)					% Estimated used by Sheriff Dept	Potential Reimbursement Amount
				2016	2017	2018	2019	2019		
2036-001	Colby Rozell	Safety Officer	Vehicle Incidences/Ins Reimb	n/a	n/a	n/a	\$ 49,108.80	30%	\$	14,732.64
2021-001	Theresa Wroolie	Accounts Payable Coordinator	Invoice processing	n/a	n/a	n/a	\$ 34,632.00	25%	\$	8,658.00
2041-001	Deena Whipple	Materials Specialist	warehouse purchases/Dossier updates	n/a	n/a	n/a	\$ 35,443.20	25%	\$	8,860.80
2045-006	Josh Garner	Mechanic 1	oil/lube - vehicle maintenance	n/a	n/a	n/a	\$ 45,281.60	50%	\$	22,640.80
2045-007	Chris Wilson	Mechanic 1	tire - vehicle maintenance	n/a	n/a	n/a	\$ 47,548.80	50%	\$	20,092.80
2024-001	Pam Dean	Materials Manager	warehouse purchases/Dossier updates	n/a	n/a	n/a	\$ 42,352.29	10%	\$	4,235.23
2041-002	Mark Holt	Materials Specialist	warehouse purchases/Dossier updates	n/a	n/a	n/a	\$ 34,140.04	40%	\$	13,656.02
2041-003	Jim Smith	Materials Specialist	warehouse purchases/Dossier updates	n/a	n/a	n/a	\$ 65,956.80	5%	\$	3,297.84
2037-001	Crystal Richards	Finance & Administration Manager	Approving Invoices	n/a	n/a	n/a	\$ 66,664.00	25%	\$	16,666.00
2029-001	Clarence Andrews	Shop Supervisor	Supervision & approvals	n/a	n/a	n/a	\$ 39,187.20	10%	\$	3,918.72
1306-001	Tamli Greene	Purchasing Coordinator	GovDeals & Title processing	n/a	n/a	n/a				

## Buildings/Equipment/Supplies

	Annual Cost to HWY					% Estimated used by Sheriff Dept	Potential Reimbursement Amount
	2016	2017	2018	2019	2019		
Fuel Island	\$ 5,749.11	\$ 5,014.93	\$ 1,125.60	pending		50%	\$ 1,481.61
Repairs/Maintenance							
Pheonix software not included							
Supplies	\$ 1,381.61	\$ 2,308.28	\$ 1,458.03	pending		50%	\$ 857.99
Repairs/Maintenance	\$ 1,851.62	\$ 2,130.25	\$ 2,549.50	pending		50%	\$ 1,088.56
Utilities (water only)	\$ 2,008.85	\$ 5,784.88	\$ 4,145.59	pending		50%	\$ 2,482.62
Repairs/Maintenance	\$ 7,695.00	\$ 7,613.75	\$ 7,596.20	pending		50%	\$ 3,798.10
Vehicle/Equipment Tracking	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	pending		50%	\$ 750.00
repair information system							
diagnostic tool	\$ 942.33	\$ 987.12	\$ 1,046.03	pending		100%	\$ 392.56
Utilities	\$ 340.21	\$ 352.04	\$ 575.60	pending		25%	\$ 143.90
Insurance (Building & Contents)							

Highway Department continues incur all expenses to coincide with the mechanic bays, electricity and tools needed to work on Sheriff/GR vehicles.

Total: \$ 134,262.01