IN THE CONSOLIDATED CIRCUIT COURT OF GREENE COUNTY, MISSOURI

_____
Plaintiff(s)/Petitioner(s)

Vs Case No._____

_____
Defendant(s)/Respondent(s)

REQUEST FOR APPOINTMENT OF SPECIAL PROCESS SERVER

Comes now _____, pursuant to Local Rule 9.4, and at their own risk requests the appointment of

_____ _____ _____
Name of Server Address Telephone #

(a natural person of lawful age who is not a part to this action) to serve the summons and petition in this cause. This appointment as special server does not include the authorization to carry a concealed weapon in the performance of this duty.

Appointed as requested:

Consolidated Circuit Court of Greene County

By: _____ Requested by: _____
Deputy Clerk Sign Name

_____ _____
Date Print Name

SPECIAL PROCESS SERVERS

1. The Circuit Clerk may appoint a natural person other than the Sheriff to serve process in any cause.
2. Orders appointing a person other than the Sheriff to serve process shall be made at the risk of the requesting party.
3. Any person of lawful age, other than the Sheriff, appointed to serve process shall be a natural person and not a corporation or other business association.
4. No person, other than the Sheriff, shall be appointed to serve any order, writ, or other process which requires any levy, seizure, sequestration, garnishment or other taking by an officer.
5. Requests for appointment of a person other than the Sheriff to serve process shall be made on “Request for Appointment of Special Process Server” form which may be obtained from the Office of the Circuit Clerk or a similar form may be used.
6. This appointment as Special Process Server does not include the authorization to carry a concealed weapon in the performance thereof.