Bob Dixon
Presiding Commissioner

Harold Bengsch
1st District Commissioner

John C. Russell
2nd District Commissioner

Shane Schoeller
Clerk of the Commission

Christopher J. Coulter, AICP
County Administrator

Megan Applegate
Executive Assistant

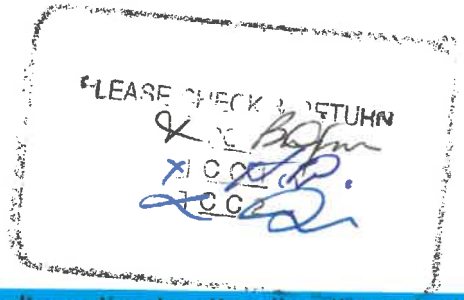
COUNTY COMMISSION

Greene County, Missouri

(417) 868-4112

Greene County Commission
Commission Briefing Minutes

Thursday, November 12, 2020
9:30 AM
Commission Conference Room
1443 N. Robberson, 10th Floor



The Greene County Commission is now offering an alternative to attending the meeting. Please join our meeting from your computer, tablet or smartphone https://www.gotomeet.me/GCCommissionOffice. You can also dial in using your phone United States: +1 (872) 240-3412. You will be prompted for a PIN number where you will hit the "#" key and be prompted for an access code: 675-853-269

Attendees: Bob Dixon, Harold Bengsch, John Russell, Chris Coulter, Donna Barton, Clay Goddard, Justin Hill, Lyle Foster, Bill Prince and Aubrey Hardy.

Teleconference Attendees: Jeff Bassham, Jeff Scott, Tina Phillips, Mike Cagle, Larry Woods, Kevin Barnes, Cindy Stein, Richard Kessinger, Mailyn Jeffries, Kami Johnson, Phil Corcoran, Royce Denny and Jim Arnott.

Informational Items

Health Department-Clay Goddard
- COVID Update

Resource Management-Kevin Barnes
- Temp Jail Update
- Court Room Update

Sheriff- Jim Arnott
- All K-9s have graduated
- Follow-up on staff

Juvenile- Bill Prince
- Update on hearings continuing
- Follow-up on detention population

CARES Act-Lyle Foster
- Last small business meeting on Wednesday
- No more sub-committee meetings
- CARES Act had a little over 800 applications; 600 were small business

Items for Consideration and Action by the Commission

EX 1) Public Safety Title II Grant, Juvenile

Commissioner Harold Bengsch moved to approve the Public Safety Title II Grant. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

EX 2) Discussion and Possible Vote: Support Letter

Commissioner John Russell moved to approve the Support Letter. Commission Harold Bengsch seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

EX 3) Discussion and Possible Vote: CARES Funds Allocation

For motions please see attached exhibit.

Other:

With no other business the meeting was adjourned.

Small Business

#1105-Big Pixl, LLC (Digital Marketing)-$10,000.00

Commissioner Harold Bengsch moved to approve application #1105 Big Pixl, LLC (Digital Marketing) for $10,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1106-Zone Fitness, LLC dba Orange Theory Fitness-$5,000.00

Commissioner Harold Bengsch moved to approve application #1106 Zone Fitness, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1108-Professional Business Associates, LLC (business brokerage) dba VR Business Sales-$5,000.00

Commissioner Harold Bengsch moved to approve application #1108 Professional Business Associates, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1111-Select Brands, LLC (food processing for retail and food service)-$25,000.00

Commissioner Harold Bengsch moved to approve application #1111 Select Brands, LLC for $25,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1113-Springfield Side Kick Dog Training, LLC-$10,000.00

Commissioner Harold Bengsch moved to approve application #1113 Springfield Side Kick Dog Training, LLC for $10,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1118-Purple Ram, LLC dba Revel Advertising-$5,000.00

Commissioner Harold Bengsch moved to approve application #1118 Purple Ram for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1119-Zenith Climbing Center, LLC-$5,000.00

Commissioner Harold Bengsch moved to approve application #1119 Zenith Climbing Center, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1120-Jeremiah Mee CPA Advisors, LLC-$5,000.00

Commissioner Harold Bengsch moved to approve application #1120 Jeremiah Mee CPA Advisors, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1124-The Wax Bar Beauty Spa-$5,000.00

Commissioner Harold Bengsch moved to approve application #1124 The Wax Bar Beauty Spa for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1127-La Boba Café, LLC-$5,000.00

Commissioner Harold Bengsch moved to approve application #1127 La Boba Café, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1128-Kiss Nails (salon)-$5,000.00

Commissioner Harold Bengsch moved to approve application #1128 Kiss Nails for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1129-American Builders, LLC dba Fat Tony Pizza Kitchen (Food Truck)-$5,000.00

Commissioner Harold Bengsch moved to approve application #1129 American Builders, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1132-Dr Wells Preventive Health Care LLC, DBA Wells Medical Group (weight loss clinic)-$5,000.00

Commissioner Harold Bengsch moved to approve application #1132 Dr Wells Preventive Health Care LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1134-Platinum Peaks Travel, LLC-$5,000.00

Commissioner Harold Bengsch moved to approve application #1134 Platinum Peaks Travel, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1135-Jade East (South Campbell location)-$5,000.00

Commissioner Harold Bengsch moved to approve application #1135 Jade East for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1148-Embark Staffing, LLC-$5,000.00

Commissioner Harold Bengsch moved to approve application #1148 Embark Staffing, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1149-Buford Mechanical, LLC Plumbing-$5,000.00

Commissioner Harold Bengsch moved to approve application #1149 Buford Mechanical, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1151-Mpark, LLC dba Spfd Parking Company-$10,000.00

Commissioner Harold Bengsch moved to approve application #1151 Mpark, LLC for $10,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1157-Holmes & Griffeth-$5,000.00

Commissioner Harold Bengsch moved to approve application #1157 Holmes & Griffeth for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1159-Midwest Exterior Products, LLC-$5,000.00

Commissioner Harold Bengsch moved to approve application #1159 Midwest Exterior Products, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1160-Pitt Technology Group, LLC-$15,000.00

Commissioner Harold Bengsch moved to approve application #1160 Pitt Technology Group, LLC for $15,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1162-SMB2Go, LLC (Info. Tech Company)-$5,000.00

Commissioner Harold Bengsch moved to approve application #1162 SMB2Go, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1164-Cutter's, Inc DBA Supercuts (salon)-$15,000.00

Commissioner Harold Bengsch moved to approve application #1164 Cutter's, Inc DBA Supercuts for $15,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1165-Springfield Sun Control, LLC (awnings etc)-$5,000.00

Commissioner Harold Bengsch moved to approve application #1165 Springfield Sun Control, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1166-Jimmy Burkhamer, dba JBC-$5,000.00

Commissioner Harold Bengsch moved to approve application #1166 Jimmy Burkhamer for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1168-Pruett Truck Repair, Inc-$5,000.00

Commissioner Harold Bengsch moved to approve application #1168 Pruett Truck Repair, Inc for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1171-Classic Rock Coffee West Sunset-$5,000.00

Commissioner Harold Bengsch moved to approve application #1171 Classic Rock Coffee West Sunset for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1173-Joey Disco 417, LLC-$5,000.00

Commissioner Harold Bengsch moved to approve application #1173 Joey Disco 417, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1181-Fantastic Caverns-$10,000.00

Commissioner Harold Bengsch moved to approve application #1181 Fantastic Caverns for $10,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1183-Sweetshoe, LLC (Millwood Golf)-$30,000.00

Commissioner Harold Bengsch moved to approve application #1183 Sweetshoe, LLC for $30,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1186-Robert Cirtin Investigations, LLC-$5,000.00

Commissioner Harold Bengsch moved to approve application #1186 Robert Cirtin Investigations, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1187-CrossFit Springfield, LLC-$5,000.00

Commissioner Harold Bengsch moved to approve application #1187 CrossFit Springfield, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1197-Bike Shop Chili, LLC (Caspers)-$5,000.00

Commissioner Harold Bengsch moved to approve application #1197 Bike Shop Chili, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1200-Round Eye, LLC (Cellar Plate)-$5,000.00

Commissioner Harold Bengsch moved to approve application #1200 Round Eye, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1211-SSUN Inc DBA Tasia-$5,000.00

Commissioner Harold Bengsch moved to approve application #1211 SSUN Inc for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1212-Camp Bow Wow, LLC (doggie daycare)-$5,000.00

Commissioner Harold Bengsch moved to approve application #1212 Camp Bow Wow, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1213-Momma Marys Navajo Tacos-$5,000.00

Commissioner Harold Bengsch moved to approve application #1213 Momma Marys Navajo Tacos for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1218-Birchtree and Lula, LLC (Handmade Goods)-$5,000.00

Commissioner Harold Bengsch moved to approve application #1218 Birchtree and Lula, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1207-Charlyn Bauer LMT (licensed massage therapist)-$5,000.00

Commissioner Harold Bengsch moved to approve application #1207 Charlyn Bauer LMT for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1215-Heart of America, LLC (team fitness competition annual event)-$5,000.00

Commissioner Harold Bengsch moved to approve application #1215 Heart of America, LLC for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1217-Alterations AAA Unlimited-$5,000.00

Commissioner Harold Bengsch moved to approve application #1217 Alterations AAA Unlimited for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1117-AudioAcoustics, Inc-$25,000.00-Treasurer recommended amount-$5,000.00

Commissioner Harold Bengsch moved to approve application #1117 Alterations AAA Unlimited for $5,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1158-Lowrance Entertainment, LLC (dba The Royal) (live music venue)-$5,000.00-Treasurer Recommended amount-$999.14

Commissioner Harold Bengsch moved to approve application #1158 Lowrance Entertainment, LLC for $999.14. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1199-Oomami, LLC dba Skullys Restaurant-$5,000.00-Treasurer recommended amount-$2,121.86

Commissioner Harold Bengsch moved to approve application #1199 Oomami, LLC for $2,121.86. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1216-Commercial Street CID-$17,000.00

Commissioner Harold Bengsch moved to approve application #1216 Commercial Street CID for $17,000.00. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

#1142-Lawrence Drug, Inc-$5,000.00-Treasurer recommended amount-$ 2,254.94

Commissioner Harold Bengsch moved to approve application #1142 Lawrence Drug, Inc for $2,254.94. Commission John Russell seconded the motion and it passed unanimously. Yes: Dixon, Bengsch, and Russell.

SMALL BUSINESS SUBCOMMITTEE TOTAL: $317,375.94

Ex 1

Missouri Department of
Public Safety

Application

118943 - 2020-2021 Title II Funding Opportunity - Final Application

approved - [illegible]

120076 - Counseling Services Program
Title II Formula Grant

Status:	Editing	**Submitted Date:**	**Submitted By:**

Applicant Information

Primary Contact:

Name:*	Mr (Title)	Allen (First Name)	Criger (Last Name)
Job Title:*	Coordinator of Operations - GCYA and Diversion Services		
Email:*	allen.criger@courts.mo.gov		
Mailing Address:*	1111 N Robberson Ave		
Street Address 1:			
Street Address 2:			
*	Springfield (City)	Missouri (State/Province)	65802 (Postal Code/Zip)
Phone:*	417-829-6365		Ext.
Fax:	417-868-4119		

Organization Information

Applicant Agency:*	Greene County, 31st Circuit-Juvenile Division
Organization Type:*	Government
Federal Tax ID#:*	446000506
DUNS #:*	095831228
SAM/CCR CAGE Code:	3QMR3 Valid Until Date
Organization Website:	greenecountymo.org
Mailing Address:	Greene County
Street Address 1:	933 North Robberson
Street Address 2:	
City*	Springfield Missouri 65802 3859

City State/Province Postal Code/Zip + 4

County:* Greene

Congressional District:* 07

Phone:* 417-868-4818

Ext.

Fax: 417-868-4112

Contact Information

Authorized Official

Authorized Official:* Mr. (Title) Bob (First Name) Dixon (Last Name)

Job Title:* Presiding Commissioner

Agency:* Greene County Commission

Mailing Address:* 1443 N Robberson Ave - 10th Floor

Street Address 1:

Street Address 2:

* Springfield (City) Missouri (State) 65802 (Zip Code)

Email:* BDixon@greenecountymo.gov

Phone:* 417-868-4112

Ext.

Fax:* 417-868-4818

Project Director

Project Director:* Mr. (Title) Bill (First Name) Prince (Last Name)

Job Title:* Family Courts Administrator and Chief Juvenile Ofc

Agency:* Greene County Juvenile Office

Mailing Address:* 1111 N Robberson Ave

Street Address 1:

Street Address 2:

* Springfield (City) Missouri (State) 65802 (Zip Code)

Email:* bill.prince@courts.mo.gov

Phone:* 417-829-6127

Ext.

Fax:* 417-848-4112

Fiscal Officer

Fiscal Officer:*	Mrs.	Cindy	Stein
	Title	First Name	Last Name
Job Title:*	Auditor		
Agency:*	Greene County Auditor		
Mailing Address:*	940 N Boonville Ave		
Street Address 1:			
Street Address 2:			
*	Springfield	Missouri	65802
	City	State	Zip Code
Email:*	cstein@greenecountymo.gov		
Phone:*	417-868-4120		
			Ext.
Fax*	417-829-6667		

Project Contact Person

Project Contact Person:	Mr.	Allen	Criger
	Title	First Name	Last Name
Job Title:	Coordinator of Operations - GCYA/Diversion Svcs		
Agency:	Greene County Juvenile Office		
Mailing Address:	1111 N Robberson Ave		
Street Address 1:			
Street Address 2:			
	Springfield	Missouri	65802
	City	State	Zip Code
Email:	allen.criger@courts.mo.gov		
Phone:	417-829-6365		
			Ext.
Fax:	417-868-4119		

Non-Profit Chairperson

Non-Profit Chairperson:			
	Title	First Name	Last Name
Job Title:			
Agency:			
Mailing Address:			
Street Address 1:			
Street Address 2:			

Missouri

City State Zip Code

Email:

Phone:

Ext.

Fax

Title II Project Summary

Application Type:
New-the application is being submitted as part of a competitive bid process and is not currently funded by the Department of Public Safety.
***Renewal**-the agency has specifically been notified of the opportunity to renew an existing contract.*
***Continuation**-Not Applicable for this funding cycle.*
***Expand/Enhance**-Not applicable for this funding cycle.*

Application Type:* New

Current Subaward Number(s):
List all active subaward numbers as assigned by the Department of Public Safety relating to the proposed project. If you have more than one active subaward number, separate each number by a comma.

Current Subaward Number(s):

Title II Program Areas:
Statewide Title II projects may submit a new application for this funding cycle. JDAI projects currently in the 2nd or 3rd year of a 3-year cycle may submit a Renewal Application and are not subject to the competitive bid process, but are still subject to an administrative review for compliance with appropriate cost and administrative principles. The eligible amount that can be requested on a Renewal Application cannot exceed the amount awarded for the most previous project period.

As described in the Funding Opportunity Guidelines, the eligible program areas are:
- *Alternatives to Detention*
- *Delinquency Prevention*
- *Reducing Ethnic Disparity*
- *Gender-Specific Services*

Title II Program Area(s)* Delinquency Prevention

Geographic Area:
Identify the geographic area to be served by the proposed project.

Geographic Area:* The Greene County Juvenile Office serves all of Greene County, Missouri. Greene County, Missouri is the fourth largest county in Missouri by population with an estimated population approaching 290,000 as of 2017 census data. Greene County is located in the southwest portion of Missouri along interstate I-44.

Estimated Number of Youth to be Served:
If applying for funds to provide direct services; indicate the estimated number of youth to be served during the performance period. If applying for funds to provide services that do not directly serve youth enter zero.

Estimated Number of Youth Served: 40

Estimated Cost Per Youth:
If applying for funds to provide direct services; indicate the estimated cost of services per youth to be served during the performance period. If applying for funds to provide services that do not directly serve youth enter zero.

Estimated Cost Per 1742.36

Youth:

Federal Congressional District(s)

Click Federal Congressional District to use the zip code(s)of the area(s) served by the project to determine the Federal Congressional District(s).

Federal Congressional District(s)*	7th
Project Income	No Will there be Project Income generated from this program?

Title II Project Narrative

Title II Brief Narrative Summary*

Provide a brief summary of the proposed project and a general overview of the expected outcome(s) of the proposed project.

Information included in this summary should provide the general public and reviewers with a snapshot of the project. This information may also be used for public distribution, including OJJDP, the Missouri Legislature and media outlets.

Applicants are expected to use good grammar, punctuation and refrain from using acronyms.

The Greene County Juvenile Office is submitting a proposed project to add a Missouri Licensed Professional Counselor (LPC) to the office which will focus on providing individual and family counseling services to the youth and families served by this office. The LPC will focus on providing services to youth currently being served by the programs of our Community Based Services division, and will also be available to provide services to any youth directly involved with our office. It is well documented that individual and family counseling are imperative to creating the long-lasting behavioral changes necessary for our youth and families to reach their fullest potential. Unfortunately, counseling services are often out of reach for our families due to the financial cost of this service. Many of our families do not have Medicaid available to them and many are unable to afford the sliding scale expenses offered by a very limited number of counselors in our area. Families seeking counseling services often face long wait times to be seen by a counselor, as many of our local providers have lengthy waiting lists. Those families that are able to find service providers at a cost they can manage, are then often faced with transportation barriers that make it very difficult for them to reliably attend appointments. Missed appointments can often lead to a termination of services and the family must start the process over again.

We know that the delinquency issues experienced by youth often arise from traumatic experiences. The Greene County Juvenile Office is committed to providing services to youth through a trauma informed lens as we believe that is the most successful approach to helping youth and families work through the traumatic experiences that are causing the delinquency issues. By addressing the root cause of the delinquent behavior, we are able to increase the long-term success of the youth and families we serve and decrease the likelihood of future system involvement.

The LPC position created by this proposal for funding will operate from a trauma informed lens and will specialize in promising, evidence-based clinical formats to best provide quality and effective counseling services. The requirements for this LPC position will require the applicant to have experience working with youth and working with youth who have experienced trauma, and have the certifications, or willingness to obtain the certifications necessary to provide EMDR (Eye Movement Desensitization

and Reprocessing), TF-CBT (Trauma Focused - Cognitive Behavioral Therapy), and DBT (Dialectical Behavior Therapy).

By offering onsite counseling services at no cost to our youth and families, with a strong focus on helping them through the traumatic experiences that are often the root of the problematic behavior, we can increase the likelihood of their long-term success. By creating these long-term behavioral changes, we can achieve not only a far better life experience for our youth and families, but we can decrease future victimization by preventing further penetration into the juvenile justice system.

Experience and Reliability

Experience and Reliability *

Provide a description that clearly establishes who is applying for funding. Summarize the services currently being provided by the agency. Please do not include every issue the agency addresses or simply list services. Focus only those services that may be impacted by or related to this funding request. Include the following:

- *background information about the community/area you serve;*
- *the geographic location/jurisdiction you plan to serve; and*
- *demographics of the population in the location/jurisdiction served by your agency.*

Provide examples of experiences that support the agency's ability and capacity to provide the proposed services. For example:

- *recent accomplishments;*
- *statistical data;*
- *related services provided by your agency, and*
- *other accomplishments.*

This section should clearly, but briefly, demonstrate the agency has the necessary skills, experience, and qualifications to achieve success if the proposal is funded.

The Greene County Juvenile Office is applying for funding for a Missouri Licensed Professional Counselor position that will focus services on youth and families in the Community Based Services unit and youth who are directly involved with the office. The Community Based Services section of the Greene County Juvenile Office works with a variety of youth including those referred for status offense and low-risk law violations that are diverted; youth that are pre-adjudicated and participating in prosocial skills groups; and youth post-adjudicated engaging in either the Greene County Youth Academy, a day treatment program, or other prosocial skills groups. The Law/Status Unit of the Greene County Juvenile Office works to provide supervision to youth that are on informal adjustment without court involvement and also youth that are post-adjudication that have a formal case filed with the court. This position will work with both sections of the office to provide our youth and families with no cost, onsite, trauma focused counseling services designed to help youth work through the core issues that are fueling delinquent behavior. By creating healthy responses to the issues causing delinquency, we will be able to facilitate a stronger and more healthy family, a family equipped for success, and minimize the likelihood of future delinquency.

The Greene County Juvenile Office services all of Greene County Missouri, the fourth largest county in Missouri by population. Greene County is located in the southwest portion of the state and includes the city of Springfield, MO. The population of Greene County is approaching nearly 290,000 according to United States Census Bureau data

for July 1, 2017. 20.9% of the population are juveniles under the age of 18 (United States Census Bureau data for July 1, 2017). Greene County has an extremely small minority population of about 10% (United States Census Bureau data for July 1, 2017). Black and Hispanic populations each represent approximately 3.3% and 3.8% of the population respectively with an additional 2.9% reporting two or more races (United States Census Bureau data for July 1, 2017).

The Greene County Juvenile Office provides a multi-faceted approach to youth services with a focus on delinquency prevention, diversion and strengths-based treatment from a trauma informed approach. The Greene County Juvenile Office uses traditional probation services and has a community based services section. The Community Based Services unit consists of the Greene County Youth Academy, Diversion Services Unit, and hosts a multitude of community based programming components. The Greene County Youth Academy works with court involved youth who are not able to attend traditional public school and provides prosocial programming during the after-school hours to help youth obtain skills necessary to be successful in the community. The Greene County Youth Academy is designed for youth who have penetrated deeply into the juvenile justice system. The Diversion Services unit, created in 2017, is designed to serve youth very early in system involvement to avoid further system involvement or even deter official system involvement. The creation of the Diversion Services Unit is critical in providing referrals to community based services to attempt to resolve issues that are likely causing system involvement in the first place. We believe that early intervention is one of the keys to successful youth in our community. The Diversion Services Unit has served over 900 referrals since inception. The Community Based Services section also provides Anger Management groups, Moral Reconation Therapy programming, hosts a homework assistance program, and provides gender responsive programming each week. Our Girls Empowering Minds and Spirits (GEMS) program serves female youth with an emphasis on helping female youth with the unique experiences girls face in the community and in the juvenile justice system. The Community Based Services facility also hosts a drug prevention group and Hi-Set (high school equivalency) programming.

The Diversion section of the Community Based Services unit has referred 263 youth and families to obtain counseling services within the community. Diversion unit staff have expressed that many of the families they refer to counseling services express that they can't afford the service, do not have transportation to attend the services, or can't find a Medicaid approved counselor. Those families that are able to overcome these barriers, often report that they are on a waiting list with a counselor. It is critical that youth in need of counseling services are able to obtain those services as quickly as possible to maximize the likelihood of success. Youth who are on long waiting lists do not have access to these services and the issues causing the need for counseling continue to grow.

If our office obtains funding for our LPC, we will be able to fill these important gaps in service by providing onsite counseling services, eliminating the transportation barrier. Further, we will be able to offer counseling services at no cost to the families, eliminating the financial barriers. Counselor availability will be greatly enhanced with an onsite LPC as the supply and demand issue for our community will not exist when we have a provider in-house. With these barriers removed, our youth and families will be able to obtain strong, trauma focused counseling services which will give them the best opportunity for long-term success and the ability to reach their fullest potential.

References

U.S. Census Bureau. (2010). Quick Facts Greene County Missouri. Retrieved May 20, 2020 from https://www.census.gov/quickfacts/greenecountymissouri.

U.S. Census Bureau. (2010). Quick Facts Springfield Missouri. Retreived May 20, 2020 from https://www.census.gov/quickfacts/springfieldcitymissouri/IPE120218

Statement of the Problem

Statement of the Problem*

Clearly define the problem you intend to impact with the proposed project. Be specific and only include information relevant to this request.

The purpose of this narrative form is to describe the specific problem that the program/initiative will address. This should provide the grantor with a basic understanding of the problem(s) and sub-problem(s) that will be addressed, as well as information to support that the problem exists.

Using the headers italicized below to organize this section, at a minimum, include the following:

- *A statement identifying what the problem(s) you are trying to address. The statement should answer **What is the problem?***
- *A statement describing why it's a problem. The statement should answer **Why is it a problem?***
- *A statement describing why it's a problem in the area(s) to be served. The statement should answer **Why is it a problem here?***
- *Provide an analysis of the data to support the problem. The analysis should demonstrate how data supports the fact that there is a problem. Be sure to cite include the data referenced. If necessary, you attach the data to the "Other Attachments" component. This section should answer **How does data support/indicate the problem?***
- *Provide a comparison between available local, regional, state and national data pertaining to the identified problem. The comparison should demonstrate how the problem scales into comparison with the available data. This section should answer **How does the problem scale in comparison to regional, state or national data?***
- *Identify existing resources (or the lack thereof) to demonstrate the need for funding to address the problem. This section should describe **Funding is being requested to address the problem(s) because _____.***

What is the problem?

The goal of juvenile services, and indeed that of the Greene County Juvenile Office, is to provide youth with the highest quality services possible to insure they reach their highest level of success. In order to accomplish this mission, it is imperative that the youth we serve have access to trauma-informed counseling services designed to help youth work through and address the trauma that is often the root cause of their delinquent behavior. By providing these services to youth early in their involvement with the system, we can address the underlying causes of delinquency and prevent youth from penetrating deeper into the juvenile justice system. This process is the core of delinquency prevention and also works to prevent victimization of those in the community.

In Greene County, we are working to fully implement a variety of services to meet the needs of each youth we serve. One of the major gaps in service that we are experiencing is the ability to get youth the trauma-informed counseling services they need in an affordable, timely manner. Many families who are referred to counseling report back that they are unable to access services as there is a very long waiting list, they are unable to afford the services, even with a sliding scale approach, are unable to locate local counselors who accept Medicaid or any form of insurance for that matter, and struggle to find transportation options to get the youth to their appointments.

We hope to be able to successfully address this gap in trauma-based counseling services through the development of our Counseling Services Program and the addition of an onsite Licensed Professional Counselor funded through this grant proposal.

Why is it a problem and why is it a problem here?

The majority of youth involved with the juvenile justice system have experienced traumatic victimization (Sprague, 2008). A recent study of youth in detention found over 90% of youth had experienced at least one trauma, 84% experienced more than one trauma, and over 55% reported being exposed to trauma six or more times (Abram et al., 2013).

The connection to juvenile justice system involvement and youth trauma is a well-documented and well proven fact. The experience of the Greene County Juvenile Office is the same. The youth in our county have the similar experiences as youth throughout the United States. To address these traumatic experiences that are often leading to delinquent behavior, one of the tools utilized is referral to counseling services in the community.

Many families have reported that they can not access these services in the community, however. Families often report that they can not find a provider that accepts insurance or Medicaid, are unable to afford services despite some providers offering a sliding scale, and do not have access to transportation to get the youth to counseling services. The vast majority of Deputy Juvenile Officers for our office have reported that when they try reaching out to the community to help families access these services, they are running into similar barriers.

Based on the research and local experiences, it makes sense that this is an issue here. According to local records, the Greene County Juvenile Office Diversion Unit has handled 1,981 youth since program inception in 2017. This is a very high need for services, including trauma-based counseling services, and the number of providers in the community is not sufficient to address this need. An article presented by local organization KSMU documented the shortage of mental health services in this area. According to this article, the organization had documented low salaries, limited graduates, and rural culture as a major part of the mental health shortage (Moore, 2017).

When considering all of the factors as to why we are facing this problem, the issue of supply and demand reaches the forefront. There is a huge demand for youth counseling services, and a limited number of providers. Further, of the providers that exist, many do not accept Medicaid or insurance and simply charge a standard rate. This standard rate is beyond what most of our parents are able to afford, and the result becomes a youth who is in need of early intervention through counseling services, not being able to access those services. This problem can lead to further delinquency and further community victimization. By bridging this gap through this grant proposal, we can meet this need and accomplish significant access improvement for youth and prevent further delinquency.

How does data support/indicate the problem?

We are in the process of beginning to track outcomes of connecting counseling referrals to youth in need, but are fully confident based on our office input that the issues discussed above and described by our families is correct. This fact is what has started us to determine ways to begin tracking data to fully understand this situation.

When looking at the data we have collected, several facts come to light. Counseling is a massive need for our office and especially for our Diversion Services Unit. This is significant because the youth served in Diversion are at the front end of the system and have not experienced severe levels of delinquency. Successful intervention must come early in juvenile system involvement to have the most impact. Research has shown that the later the intervention occurs in the child's life, the more therapeutic effort is required to return the child to a pattern of normal development (Zagar, Busch & Hughes, 2009).

As documented above, since 2017, the Diversion Unit of the Greene County Juvenile Office has handled 1,981 youth and of those youth, 263 youth were referred by the Diversion Unit for counseling services. Further, in the same time period, 2017 to present, 318 youth were referred by the Law/Status and/or Probation Unit of the Greene County Juvenile Office for counseling services. With the research presented showing a shortage of counseling services based on client reports, referring officer testimonies, and published reports, combined with the documented need for services, the picture becomes clear that the demand is high and the options are low.

How does the problem scale in comparison to regional, state or national data?

According to KFF, a trusted provider of information on national health issues, Missouri is defined as a HPSA (health provider shortage area) for mental health by the US Department of Health and Human Services (KFF, 2020). Missouri only shows 3.7% of its mental health needs met by the number of providers (KFF, 2020). As a whole, the United States national data shows that, according to KFF, 26.9% of national mental health needs are met by the number of providers nationwide. (KFF, 2020). Given the shortage documented by the US Department of Health and Human Services, it is clear that Missouri falls far short of available providers of mental health services when compared to the national average. It is important to remember that the national average is already indicative of a shortage as well. This documented shortage is well reflected in our local data. We are hoping to bridge this gap in Greene County, Missouri, through the Counseling Services Program proposed in this grant.

Funding is being requested to address this problem because we have identified the intense need to rectify the shortage of trauma-based counseling services for our youth and have identified no other means to do so. If this grant proposal is funded, we will have an onsite LPC, with trauma-based certifications to work with our youth at no charge. This will be an absolutely tremendous step forward towards the goal of making counseling services available to all of our youth in need. Without this funding, we will be unable to bridge this service gap, and while we will continue to do our best to meet the needs of each youth, the reality of the situation is that many youth will continue to be unable to access the services they need.

References

Abram, K., Teplin, L., King,D., Longworth, S., Emanuel, K., Romero, E., McClelland, G., Dulcan, M., Washburn, J., Welty, L., & Olson, N. (2013). PTSD, trauma, and comorbid psychiatric disorders in detained youth. OJJDP Juvenile Justice Bulletin. Washington, D.C.: U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention.

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Program Goals and Objectives

Goal	Objective
Reduce the number of youths in Greene County Missouri who are unable to access counseling services as a result of financial, transportation and availability of services barriers.	In order to measure the goal of reducing the number of youths in Greene County Missouri who are unable to access counseling services as a result of financial, transportation, and availability of services barriers, we will begin collecting data of youth and their families who indicate barriers to obtaining counseling services. In order to collect this data, when a Deputy Juvenile Officer decides to make a recommendation for counseling services, they will ask the family if there are any financial or transportation barriers to obtaining the counseling services. The responses to this will be marked on the referral form that is sent to the Coordinator of Operations ? GCYA and Diversion Services. Further, if no barriers are identified, and the family is unable to obtain services due to availability of providers, the Deputy Juvenile Officer will update this information with the Coordinator of Operations ? GCYA and Diversion Services to document the barrier and to forward the referral to this LPC program. The Coordinator of Operations ? GCYA and Diversion Services will then enter this information into the LPC tracking database. We will then be able to determine the level of reduction in access to counseling services as we will know the total number of families that indicated or experienced barriers and the total number of youths that received services. By increasing access of trauma based counseling services to the youth served by the Greene County Juvenile Office, youth will be better equipped to avoid recidivism and through this fact, further delinquency can be eliminated or reduced in quantity and/or severity.
Obtain a recidivism rate of no more than 20% for youth served by this grant proposal over the year following treatment.	In order to measure the goal of obtaining a recidivism rate of no more than 20% for youth served by this grant, the Coordinator of Operations ? GCYA and Diversion services will collect all recidivism data for youth who are served by this program. At the one-year mark from termination of services through this grant, the Coordinator of Operations ? GCYA and Diversion Services will check the Missouri Juvenile Information System and the Diversion Database to see if new referrals were received by the office. In the collection of this data, we will track the number of new referrals received over the year, the type of referral received, as well as the outcome of any referral received. Through the services offered in this grant proposal, we believe we can successfully position youth to have no more than a 20% recidivism rate. By decreasing recidivism, we greatly reduce victimization that occurs with future delinquent acts through prevention of additional delinquency.
Increase family functioning and decrease family stress by helping youth and families work through the issues, often trauma based, that are causing the stress and dysfunction.	In order to measure the goal of increasing family functioning and decreasing family stress by helping youth and families work through the issues, often trauma based, that are causing the stress and dysfunction, we will use a survey format to gather data pre-program and post-program. The LPC funded through this position will make it one of his/her first duties to select an evidence-based, validated assessment/screening tool to utilize to determine the level of stress and dysfunction in the family. This same assessment/screening tool will be utilized at the end of program, to determine the level of stress and family dysfunction. Those pre-program and post-program surveys will be issued by the LPC and upon completion, provided directly to the Coordinator of Operations ? GCYA and Diversion services who will maintain the confidentiality of the records and will enter the results into the program tracking database. By comparing the pre-program and post-program assessment/screening tool response, we will be able to appropriately determine the level of change that has occurred and report this information to the grant provider. By reaching this goal through the provision of services by this grant proposal, the improved family functioning and reduced stressors will decrease the likelihood of future delinquent behaviors. By impacting the rate of recidivism in this manner, there will be less victimization as a result in the reduction of future delinquency and provide a solid delinquency prevention service to our youth and families of our community.

Target Population Demographics

Click this link to download the Target Population and Demographics Worksheet.Target Population and Demographics Worksheet.

- *From your computer open the worksheet, complete it and save.*
- *Upload the completed document to this section.*

***NOTE:** Documents uploaded in a .pdf format are preferred.*

Target Population and Demographics Worksheet* DemographicsReportingForm-2017-LPC.pdf

Methodology

Model Program Information

Model Program Title* TF-CBT:Trauma Focused-Cognitive Behavioral Therapy

Please select one source from which the model program was selected. If "other" is selected please describe in the space provided below. If applicable, you can also upload additional information using the "Other Attachments" component.

Model Program Source* OJJDP Model Programs Guide

If you are not using a model program listed in the above drop down list, please describe here.

Other

Methodology

Methodology Narrative*

The Methodology should clearly describe the method(s) to be used to achieve the goals(s) and objectives.

The Methodology should:
- *be directly tied to the proposed goals, objectives and statement of the problem*
- *linked to the resources being requested in the budget*
- *explain why the method(s) were chosen by including research, experience, anecdotal opinion, and expert opinion*
- *carefully describe the structured activities that will move the project to the desired outcomes*
- *include information about whom the project will serve*
- *identify key stakeholders and collaborative partners*

The paramount objective of this grant proposal is to increase the availability and access of evidence-based counseling services to the youth of Greene County, through a trauma informed lens, to increase family functioning, decrease family stress, and improve outcomes for youth. To best achieve this goal, we are using the Trauma-Focused Cognitive Behavioral Therapy (TF-CBT) model as the basis for this grant project, and will supplement this approach through the use of Dialectical Behavioral Therapy (DBT) and Eye Movement Desensitization and Reprocessing (EMDR) therapy. Each of these three counseling formats are evidence-based and trauma informed. By creating the position of Licensed Professional Counselor (LPC) through these requested grant funds, we will have a counselor onsite who is certified in these forms of counseling and available to help youth who would otherwise likely not be able to obtain these services.

TF-CBT is an evidence-based treatment for children and adolescents impacted by trauma and their parents or caregivers. Research shows that TF-CBT successfully resolves a broad array of emotional and behavioral difficulties associated with single, multiple, and complex trauma experiences (TF-CBT National Therapist Certification Program, 2020). The TF-CBT model of practice was chosen by the overwhelming evidence of effectiveness and positive outcomes. In a study published by the National Institutes of Health, the level of evidence for TF-CBT was rated as high in studies conducted independently of TF-CBT developers (De Arellano MA, Lyman DR, Jobe-Shields L, et al, 2014).

While the benefits of TF-CBT are undeniable, the importance of the LPC to have freedom to utilize other evidence-based counseling services to best serve the youth is also undeniable. We selected DBT and EMDR as other options available to the LPC for utilization. The selection of these two alternative formats of counseling services was

based on a review of the research for each method and the advice of two local LPCs as well. The research on the efficacy of DBT for adolescents and high risk for suicide youth is overwhelming. According to a study published in the Journal of the American Medical Association, analysis into the efficacy of DBT showed significantly higher rates of clinically significant change when compared with a control group and found that youths receiving DBT were more likely to respond to treatment at the end of treatment and at 12-month follow-up (McCauley PhD, Berk, PhD, Asarnow PhD, et al, 2018).

As shown in the evidence, these two treatment formats create a strong, proven benefit to help youth overcome the underlying traumatic issues that are often behind delinquent behaviors. Another extremely beneficial counseling format is EMDR. According to an article published by the National Institute of Health, a substantial body of research shows that adverse life experiences contribute to both psychological and biomedical pathology. Further, EMDR is an empirically validated treatment for trauma, including such negative life experiences as commonly present in medical practice (Shapiro PhD, 2014). EMDR has shown an 80 percent success rate with Post-Traumatic Stress Disorder (Osborne LPC, LADC, MATS, 2020).

By hiring an LPC through these proposed grant funds, we will be able to make these services available onsite, at no cost to our youth and families that would not be able to obtain them otherwise. This program will be open to all youth involved with the Greene County Juvenile Office between the ages of 10 and 17. The only restriction to referral to this program is families that advise they are able to afford and obtain counseling services in the community. By structuring the program in this manner, we can insure that only those youth and families who would not have access to these services are able to obtain them, and maximize the number of youths served by this office who receive counseling services.

As Deputy Juvenile Officers refer youth into this program, the status of the youth's current involvement with counseling services will be evaluated and barriers to obtaining counseling will be documented. If the Deputy Juvenile Officer decides to refer the youth to this program, a referral form will be sent to the Coordinator of Operations – GCYA and Diversion Services who will enter the referral information into the LPC Database Tracker, which will begin the process of collecting data for program utilization and outcome measurement.

Once the referral has been processed by the Coordinator of Operations – GCYA and Diversion Services, it will be forwarded to the grant funded LPC to review, contact family, and begin the issuance of services. The LPC will maintain data collection efforts by recording in the LPC Database Tracker each time a session is completed for a youth. The LPC will maintain clinical records as well to document youth progress. The LPC Database Tracker will be secured by password and accessible by only the LPC, the research analyst for the Greene County Juvenile Office and the Coordinator of Operations – GCYA and Diversion Services. Through this process, client confidentiality will be fully maintained at all times.

Prior to the initiation of LPC services, the LPC will administer a pre-program survey that will assess the family functioning and family stress levels experienced by the youth. This same process will be completed at the time of termination of services as well. The LPC will provide these assessments to the Coordinator of Operations – GCYA and Diversion Services to enter into the LPC Database Tracker for collection and analysis. All documentation generated will be stored in a secure filing cabinet behind locked doors.

Through the structure of this program as described in the grant proposal, we are confident that we will be able to reduce the number of youths in Greene County Missouri

who are unable to access counseling services as a result of financial, transportation, and availability of services barriers, obtain a recidivism rate of no more than 20% for youth served over the year following treatment, and will be able to increase family functioning and decrease family stress by helping youth and families work through the issues, often trauma based, that are causing the stress and dysfunction in their lives.

In order to bring this program to fruition, it is necessary for us to hire an LPC. Based on similar comparable roles, this position will be given a salary of $47,000.20 per year, divided over 26 pay periods. The LPC will be provided a benefits package to include CERF retirement, medical, dental and life insurance, as well as FICA/Medicare. This benefits package is valued at $16,264.05. Total compensation for the LPC, based on salary and benefits is $63,264.25. The average annual pay for a Masters level counseling position in Missouri is $62,751 per year as of November 1, 2020 (Retrieved from: https://www.ziprecruiter.com/Salaries/Masters-Counseling-Salary--in-Missouri). With the LPC position proposed by this grant, we are requiring multiple advanced certifications or a willingness to obtain those certifications in addition to state licensure. As a result, we believe our compensation package for the proposed LPC will be competitive, but to the lower end of the pay scale.

To obtain the certifications necessary and to obtain ongoing training for the LPC, we will need funding to send the LPC to EMDR, TF-CBT, and DBT training. These trainings will result in certification and can be completed online. Further, the LPC will need to attend a conference during their first year to expand knowledge and techniques of service. The total cost for this certification and training process is $3,724.99.

It will also be necessary for the LPC to have a properly equipped office to provide services to our youth. The Greene County Juvenile Office will provide office space and utilities at no cost to the LPC. We are requesting funding for a filing cabinet to maintain confidential records, Greene County compliant telephone and computer, office chair and desk, and funding for general office supplies as shown in the budget portion of the grant proposal.

The LPC will be a member of the Juvenile Office treatment team. This important collaboration is necessary for the LPC to remain current on the juvenile's behavior and performance as seen by other professionals working with the youth. The LPC will not violate confidentiality and will abide by all ethical standards in this process. The LPC will utilize this collaboration to continue to learn and develop a full vision of the needs of the youth they are serving. The LPC will be able to provide general advice to the treatment team in terms of methods to work with the youth that may be most successful. This collaborative approach should yield the best results for the youth as this wrap-around service process will insure that all professionals serving the youth will be working together towards a common goal.

References

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Shapiro F. (2014). The role of eye movement desensitization and reprocessing (EMDR) therapy in medicine: addressing the psychological and physical symptoms stemming from adverse life experiences. The Permanente journal, 18(1), 71-77. Retrieved from https://doi.org/10.7812/TPP/13-098.

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Timeline

Create an anticipated timeline that includes any activities, trainings, presentations, meetings, etc. related to the proposed project. The entries on the timeline should correlate with the objectives and methodology.

NOTE: If specific dates are unknown at the time of application, please generalize with the month and note the date is to be determined (tbd).

Timeline* Counseling Services Program Timeline.pdf
All project/programs must be operational within 90 days of October 1st.

Performance Measures

Performance Measure Certification

I have reviewed the performance measures for the OJJDP Program Area(s) identified in this application and agree to collect the necessary data to report on the mandatory performance measures associated with that purpose area(s) above.* Yes

Program Area Identification

Select the Title II Program Areas to be addressed with this proposal.

Title II Program Area(s)* Delinquency Prevention

In the instructions above you will find a Performance Measure Worksheet for each of the program areas. You will need to complete the worksheet by:

- *Downloading the worksheet to your computer.*
- *From your computer open the worksheet and complete it by selecting all the mandatory measures* ***plus an additional two measures of your choosing.***
- *Save the worksheet to your computer.*
- *Upload the completed worksheet here.*

NOTE: *This is the data you will required to report on in the Quarterly Status Reports and the Annual Report. When choosing the additional two measures to report on make sure the measure is applicable to your goals and objectives.*

If your program spans more than one program area, you will need to complete and a worksheet for each program area.

Performance Measure Worksheet 1* FormulaDelinquencyPrevention PA 6_508.pdf

Only upload a 2nd Performance Measure Worksheet if your project spans 2 program areas.

Performance Measure Worksheet 2

Only upload a 3rd Performance Measure Worksheet if your project spans 3 program areas.

Performance Measure Worksheet 3

Program Evaluation Process

Program Evaluation Process*

Describe the process to be used to determine the overall effectiveness and success of your project/program.

For each performance measure identified in the application describe the procedures to be utilized to collect and report on the data necessary to measure the progress and success of the project/program.

The objectives, activities and timeline of the proposal should be referenced and tie into the evaluation process.

At a minimum, include the following information:

- *What type(s) of data will be collected?*
- *How often (or at what intervals) will the collected data be evaluated?*
- *Who will evaluate the collected data?*

***NOTE:** The Performance Measures are set by the OJJDP. This data must be collected on a continuous basis and reported to the Department of Public Safety on the monthly Status Report.*

In order to collect and effectively report data regarding this grant proposal, we will create and maintain a database to document all information required for program evaluation purposes. The database will be managed by the Coordinator of Operations - GCYA and Diversion Services. Data analysis and grant reporting will also be completed and submitted by the Coordinator of Operations - GCYA and Diversion Services.

The following OJJDP measures will be collected, maintained, and utilized to evaluate the grant proposal performance and for reporting purposes:

- Number of program slots available
- Number of FTEs funded with Formula Grant Funds
- Number of program youth served
- Number of enrolled parents or guardians served
- Number of additional family members served
- Average length of stay in program
- Number and percent of program youth who offend (long term)
- Number and percent of program youth who re-offend (short term)
- Number and percent of program youth who re-offend (long term)
- Number and percent of program youth completing program requirements

Our agency will also maintain additional information for program evaluation to include:

- Average age of youth served
- Number and percent of youth served by gender
- Number and percent of youth served by race
- Number of counseling sessions completed
- Number and average of counseling sessions completed per youth
- Number of youth referred by referral source
- Outcome by youth
- Number of referrals made to community partners by LPC

Data collection will be a daily ongoing process. Referrals to the program will be entered into the database on receipt and the LPC will log each counseling session that is completed in the database. Through this ongoing daily data collection process, the database will be current and will possess the measures necessary for data analysis and descriptive statistics.

Reporting will be done monthly and quarterly reports will be submitted to the grant provider. Annual reports will be provide to the grant provider as well in compliance with grant program requirements.

Program Sustainability

Program Sustainability*

Title II grant awards are defined by OJJDP as "seed money" for new and innovative programs at the state, regional, and local levels. New applicants must develop a sustainability plan that includes no more than up to three years of federal funding.

At the conclusion of federal funding, it is expected that sub-recipients will continue the Title II programming even if it is only at a reduced level.

Explain what steps will be taken to sustain this program beyond the three-year cycle of the grant.

***NOTE:** Applicants are strongly encouraged to consult with the state Gender-Specific Services Coordinator, the state DMC Coordinator or the state JDAI Coordinator as applicable for assistance in developing the sustainability plan.*

The Greene County Juvenile Office is dedicated to sustaining programs and initiatives that originate with grant funding. Understanding that Title II funds are meant to be "seed money" our office plans to implement sustainability in several different ways. First, as this project progresses, we will accumulate a large amount of data that has not been collected by our agency historically. This new data collection process we believe will back the validity and necessity of this program and prove the program to be successful. With this information in hand, we are in a better position to seek other grants to continue the program or advocate for Greene County to fund the program.

Second, the job description for this project requires that the Licensed Professional Counselor (LPC) engage in training of Greene County Juvenile Office staff. The training presented through this LPC will be sustained in other programs offered though the Greene County Juvenile Office and in the development of staff that work directly with youth. By enhancing the knowledge and skills of staff, the services offered by the office as a whole will be improved. Thus, through the provision of training services by the LPC, youth that are not directly enrolled in the Counseling Services Program will benefit from a better trained staff member, creating strong secondary reach from these grant funds.

Third, this project is a part of our JDAI efforts and as such will be something that we report on and keep the Greene County JDAI collaborative cabinet updated with our progress. The Greene County JDAI

cabinet is composed of representatives from schools, local law enforcement, probation, legal community, parents, hospitals, Division of Youth Services, Children's Division, Missouri State University, the Greene County Commission and others. Having these important community supports behind our efforts will help position us for long term sustainability. The JDAI Collaborative Cabinet has been in place for approximately thirteen years. As the LPC works to address the root causes of delinquency with the families served by this position, the likelihood of further delinquency will be decreased. A decrease in delinquency referrals and the potential for formal court involvement and detention will be decreased.

Coordination of Services

Coordination of Services*

Explain how the applicant agency will collaborate with other service providers in the community that serve the target population.

Using the headers listed below, answer the following:
- *Who are other service providers in the community?*
- *How will the applicant agency avoid service duplication?*
- *How will referrals be obtained and shared?*
- *Does the applicant agency have formal agreements in place with these other services providers?*
- *Will the applicant agency set up formal agreements with the other services providers?*

Who are other service providers in the community?

There are several agencies and private practice Licensed Professional Counselor's (LPC's) who provide counseling services in Greene County. One of the largest organizations is Burrell Behavioral Health. These providers all have different price structures for their services and not all providers accept Medicaid. There are often significant delays in the availability of services with the providers that do accept Medicaid. Options that are affordable and available to the population served by this grant proposal are very limited.

How will the applicant agency avoid service duplication?

The Greene County Juvenile Office is avoiding the duplication of services by targeting youth that are specifically involved in the juvenile justice system, either because that youth engaged in behavior that resulted in a referral to the juvenile office and/or that juvenile was fully adjudicated on a law violation or status offense, or is being handled through our Diversion unit. Youth who are working with a counselor while also being served by our office will not be eligible for this program, as they are already receiving the services through a different route. Youth who are not receiving counseling services, and parents advise they are unable to afford the services and/or do not have the ability to provide transportation to these services will be able to be served by the LPC requested in this grant proposal.

How will referrals be obtained and shared?

Program referrals will be collected via internal staff that are working on juvenile referrals for law violation or status offending behavior. Referrals will be submitted to the Coordinator of Operations for GCYA and Diversion services who will maintain a record of the referral for grant reporting and compliance purposes, and will then provide the referral to the LPC. Referrals will be made for families and youth that demonstrate an inability to obtain counseling services through the community as a result of financial and/or transportation barriers.

Does the applicant agency have formal agreements in place with these other service providers?

The Greene County Juvenile Office does not have formal agreements in place with the other service providers. The Greene County Juvenile Office involved youth and families are often provided with community providers for obtaining counseling services. Families and youth that are able to engage in those outside agency services will not be eligible to receive services through this grant proposal. Youth and families who are unable to locate a provider with a fee scale that they can afford or who have transportation barriers to obtaining these services will be eligible for services through this grant proposal.

Will the applicant agency set up formal agreements with the other service providers?

No plans exist to set up formal agreements with other service providers at this time as that does not provide a solution to the gap in counseling services experienced by many of our youth and families. Historically, our office has attempted this process and has found it to be inadequate to solve the issues experienced by our youth and families and retaining service providers has proven very difficult. Being able to retain service providers from the community is a natural consequence of very high demand in the community with a limited number of providers to meet that demand.

Reducing Ethnic Disparity (formerly DMC)(10-2019)

Reducing Racial and Ethnic Disparity Efforts*

The Greene County Juvenile Office is committed to reducing racial and ethnic disparity, and works to consistently make policies and procedures to meet this goal. The Greene County Juvenile Office has a Racial and Ethnic Disparity Coordinator who works with the state Racial and Ethnic Disparity team to monitor RRI in our local jurisdiction and work as a collaborative team to identify ways to improve RRI.

One area we have focused on improving for the past year has been our RRI at point of contact. As of September, 2020, the RRI for black youth referred to the juvenile office was 3.420. We have been working to determine why referrals to the juvenile office reflect disproportionality and to determine what practices or policies need to be changed as a community to improve this disproportionality. The Greene County Juvenile Office hosts a law enforcement collaborative meeting several times per year to discuss community issues and practices and to share data with our partnering agencies as we work to resolve these issues. We also host an education collaborative meeting several times per year where the issue of disproportionality is discussed.

The Greene County Juvenile Office created a racial and ethnic disparity action plan over the past few months. The action plan has five major components: ongoing staff education, statistical data review, partnering with other initiatives, fostering diversity in hiring practices, and community education efforts. In October of 2020, we held our first staff training through this action plan and continue our community education efforts through the law enforcment and education collaborative meetings.

We believe that through our continued efforts on a local level, and working alongside our state Racial and Ethnic Disparity team, we will continue to see improvements in disproportionality at point of intake which will result in a lower RRI.

Non-Supplanting

Non-Supplanting*

Describe whether or not other federal, state, or local funds are available to the applicant agency for the purpose of the proposed project Be specific!

If any of the following factors apply to the proposed project, please address each:

- *If other federal, state or local funds are available, explain why Title II funds are being requested*
- *If the application includes existing costs, explain how those costs are currently being funded and if and when that funding source will cease*
- *If Program Income is anticipated or could be generated as a result of the proposed Title II funded project, explain how that income will not supplant Title II funds*

No federal, state, or local funds are available to the applicant agency for the purpose of this project. The

Licensed Professional Counselor (LPC) proposed in this application is a newly created position.

Personnel

Name	Title	Position	Employment Status	Salary per Pay Period	Number of Pay Periods	% Grant Funded Time	Total Cost
TBH	Licensed Professional Counselor	Created	FT	$1,807.70	26.0	100.0	$47,000.20
							$47,000.20

Personnel Justification

To complete this project, it will be necessary to hire a Missouri Licensed Professional Counselor (LPC). This is a newly created position. Based on similar comparable LPC roles, the position will be paid $47,000.20 per year, divided over 26 pay periods. The position will have a benefits package as listed in the personnel benefits section of this grant.

The purpose of the LPC is to provide individual and family counseling services to youth served through the Greene County Juvenile Office. The LPC will be housed in the Community Based Services section of the Juvenile Office and will be referred youth and families from Juvenile Court staff, including youth involved in the various Community Based Services programs. The DPS funded Family Advocate Program and High-Risk Victims Services Program are included in the community based services unit. As a result, youth who are being served by these two programs and are referred to counseling, will be able to access services under this grant proposal. This will improve youth access to counseling services for these programs, and will, as a result, likely increase the success those programs are experiencing as well.

The LPC will focus counseling services through a trauma informed lens at all times. It is desired that the LPC will be certified in Eye Movement Desensitization and Reprocessing (EMDR), Trauma-Focused Cognitive Behavioral Therapy (TF-CBT), Dialectical behavior therapy (DBT), and motivational interviewing techniques. While it is unlikely that we will locate an LPC that is certified in all of these methods of counseling, we are budgeting into this grant proposal a training budget to help bridge any certification gaps the LPC may have.

The LPC will be responsible for maintaining knowledge of referral resources and community resources to help youth overcome barriers to success. The LPC will attend quarterly Oversight Committee meetings, internal office meetings and community meetings, and work to develop mechanisms for improving the integration of behavioral health interventions. The LPC will be responsible for working with the Research Analyst and Coordinator of Operations for the Juvenile Office to ensure grant compliance and accurate reporting.

The LPC will be responsible for maintaining all clinical and progress notes and maintaining compliance with State Law, maintaining ethics and professional standards,

and respecting confidentiality at all times.

The minimum training and experience required to perform the essential functions of this position are intense. A Master's degree in Counseling, Social Work, or Psychology and Missouri Licensed Professional Counselor certification required. The LPC should have experience working with youth and families who often have endured severe trauma. EMDR, TF-CBT, and DBT certifications are highly desired for this position, and training funding is requested to help alleviate any formats of therapy the LPC does not possess. It will be imperative that the LPC have knowledge of community mental health resources and familiarity with Missouri Medicaid. The LPC must be proficient with computers and applicable software and possess a valid Missouri Motor Vehicle Operator's License.

Personnel Benefits

Category	Item	Salary/Premium	Percentage/# of Periods	% of Funding Requested	Total Cost
CERF	CERF	$47,000.20	0.064	100.0	$3,008.01
Dental Insurance	Dental Insurance	$13.99	26.0	100.0	$363.74
FICA/Medicare	FICA/Medicare	$47,000.20	0.075	100.0	$3,525.02
Life Insurance	Life Insurance	$0.90	26.0	100.0	$23.40
Medical Insurance	Medical Insurance	$359.38	26.0	100.0	$9,343.88
					$16,264.05

Personnel Benefits Justification

The fringe benefits rate for this position is approximately 35% and includes the following:

* FICA is 7.5% of salary

* CERF retirement is 6.4% of salary

* Health insurance benefits are determined by employee selected plan. The basic

employee only plan that is provided by this grant is $359.38 per pay period. Additional

coverage options are at employee expense.

* Dental benefits are determined by employee selected plan. The basic employee only

plan that is provided by this grant is $13.99 per pay period. Additional coverage options

are at employee expense.

* Basic Life Insurance plan of $15,000 is provided by this grant and is $0.90 per pay

period. Additional coverage is available at employee expense.

Travel/Training

Item	Category	Unit Cost	Duration	Number	Total Cost
EMDR Level 1 & 2 Training (Virtual)	Registration Fee	$1,100.00	1.0	0	$0.00
TF-CFT Certification Training - 2 Day - Basic	Registration Fee	$400.00	1.0	1.0	$400.00
TF-CBT Certification Application	Other	$125.00	1.0	1.0	$125.00
DBT Certification Training	Other	$299.99	1.0	1.0	$299.99
Airfare	Airfare/Baggage	$1,000.00	1.0	1.0	$1,000.00
Conferences/Training	Registration Fee	$1,000.00	1.0	1.0	$1,000.00
Hotel	Lodging	$150.00	6.0	1.0	$900.00
					$3,724.99

Travel/Training Justification

It is anticipated that the Licensed Professional Counselor (LPC) hired for this position may not have the desired certifications that are most promising for trauma informed counseling services for youth. As a result, we want to be able to provide the training and certification process for the LPC to obtain those certifications and utilize those skills in their daily counseling activities. EMDR (level one and level two) can be obtained through Miranda Counseling, an EMDRIA approved organization, for $1100 for the complete process. TF-CBT certification requires a minimum of two days training, a certification application fee, as well as a skills test to complete the certification process. The training can be obtained through TF-CBT directly at a cost of $400 for the class and $125 for the certification application fee. DBT training can be obtained through PESI at a cost of $299.99.

Ongoing training is important to keep the LPC current on promising practices, develop skills, and provide the best services to youth. It is anticipated that the LPC will attend at least one conference during the first year. In order to attend this conference, a registration fee, hotel, and airfare will be necessary. We are proposing $1000 for airfare as that should cover a round trip ticket to the conference. Lodging will be necessary during the conference and we are estimating $150 per night for this need. The registration fee for this conference would be included in the conferences/training allocation. Any remaning conferences/training allocation would be utilized for registration fees to attend other training opportunities that would not require in person attendance.

It is not possible at this point to provide exact figures as a conference has not been identified for attenance. Once a conference is identified, we will provide at least 30 days notice to DPS of the requested conference and will obtain approval prior to expending any funds.

Equipment

Item	Description	Unit Cost	Quantity	Source of Bid	% of Funding Requested	Total Cost
						$0.00

Equipment Justification

*If equipment is **NOT** included in the budget, leave this section blank.*

If equipment is included in the budget, provide justification for each item. Address why the item is needed, whether it is a replacement or an addition, who will use the item(s), and how it will be used.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplies/Operations

Item	Basis for Cost Estimate	Unit Cost	Quantity	% of Funding Requested	Total Cost
General Office Supplies	Annual	$120.00	1.0	100.0	$120.00
HP 800 G4 Mini Desktop Computer	One-Time	$960.00	1.0	100.0	$960.00
Locking Filing Cabinet	One-Time	$249.99	1.0	100.0	$249.99
Monitor	One-Time	$175.00	1.0	100.0	$175.00
Office Chair	One-Time	$219.99	1.0	100.0	$219.99
Office Desk	One-Time	$450.00	1.0	100.0	$450.00
Phone System & Setup	One-Time	$330.34	1.0	100.0	$330.34
Warranty of HP 800 G4 Mini Desktop Computer	One-Time	$200.00	1.0	100.0	$200.00
					$2,705.32

Supplies/Operations Justification

*If supplies or operational costs are **NOT** included in the budget, leave this section blank.*

If supplies/operational costs are included in the budget, provide justification for each expense. Address why the expense is necessary for the proposed project.

If your agency anticipates a rate change during the contract period, indicate the effective date of change and the reasoning for such change.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past

The Licensed Professional Counselor (LPC) position will need a desktop computer to complete all job duties; this desktop computer determined by state guidelines is an HP 800 G4 mini desktop costing $960 per unit. The monitor to go along with this desktop computer is $175 per unit. We are following our agency's capitalization policy. Desktop computer option may be fulfilled following state guidelines with a laptop and external monitor of the same capabilities/similar cost. All purchased electronic equipment (computer) will need a warranty costing $200. The LPC will also need an office desk, office chair, and a phone system. This position will also need a locking filing cabinet to protect confidential information at a rate of $249.99 per unit. The general office supplies are based on 12 months at $10 per month, or $120

per year. This amount was determined based upon the current budgeted rate of general office supplies for county staff per month.

Contractual

Item	Basis for Cost Estimate	Unit Cost	Quantity	% Funding Requested	Total Cost
					$0.00

Contractual Justification

*If contractual costs are **NOT** included in the budget, leave this section blank.*

If contractual costs are included in the budget, provide justification for each expense. Address why the expense is necessary for the proposed project.

If your agency anticipates a rate change during the contract period, indicate the effective date of change and the reasoning for such change.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Total Budget

Total Project Cost: $69,694.56

Audit Requirements

Date last audit was completed:*	07/21/2020
Date(s) covered by last audit:*	01/01/2019 - 12/31/2019
Last audit performed by:*	KPM CPAs, PC
Phone number of auditor:*	417-882-0904
Date of next audit:*	Summer 2021
Date(s) to be covered by next audit:*	01/01/2020 - 12/31/2020
Next audit will be performed by:*	KPM, CPAs, PC

Total amount of financial assistance received from all entities, including the Missouri Department of Public Safety, during the date(s) covered by your agency's last audit, as indicated above.

*The **Federal Amount** refers to funds received directly from the Federal Government or federal funds passed through state agencies. The **State Amount** refers to funds received directly from the State of Missouri, not including federal pass-thru funds.*

Federal Amount:* $1,750,943.00

State Amount:* $68,230.00

Required Attachments

Attachment	Description	File Name	Type	File Size
Organizational Chart(s)	Greene County Juvenile Office Organizational Chart	Greene County Juvenile Office Organizational Chart.pdf	pdf	116 KB
2 Letters of Support	Letter of Support from Missouri Department of Social Services and Arc of the Ozarks	DPSGrantLetterofSupport11-2020.pdf	pdf	224 KB
Job Description(s), (if applicable)	Missouri Licensed Professional Counselor Job Description	LicensedProfessionalCounselorJobDescription.pdf	pdf	143 KB
Resume(s) (if applicable)				
Memorandum(s) of Understanding (if applicable)				
Current Copy of 501(c)(3) (if applicable)				
Board of Directors Contact Information (if applicable)				

Other Attachments

Application Certified Assurances Form_Rev2018

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

Title II Certified Assurances

I am aware that failure to comply with any of the Certified Assurances could result in funds being withheld until such time that I, the recipient, take appropriate action to rectify the incident(s) of non-compliance.

I have read and agree to the terms in the Title II Formula Grant Program Certified Assurances. * Yes

Your typed name as the applicant Authorized Official, in lieu of signature, represents your legally binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. You must include your title, full legal name, and the current date.

Title:* Mr. Bob Dixon

Authorized Official Name:* Presiding Commissioner

Date:* 11/12/2020

Target Population for this Subaward

Please check the appropriate boxes for this subaward:

1. The target populations the program serves
2. The population actually served during the project period

Targeted services include any services or approaches specifically designed to meet the needs of the population (e.g., gender specific, culturally based, developmentally appropriate services).

	Population	1. Which target population(s) did you plan to serve during the project period?	2. Which population(s) did you actually serve during the project period?
RACE/ETHNICITY	American Indian/Alaskan Native	X	
	Asian	X	
	Black/African American	X	
	Hispanic or Latino (of any race)	X	
	Native Hawaiian and Other Pacific Islander	X	
	Other Race	X	
	White/Caucasian	X	
	Youth population not directly served		
JUSTICE	At-risk population (no prior offense)	X	
	First-time offenders	X	
	Repeat offenders	X	
	Sex offenders	X	
	Status offenders	X	
	Violent offenders	X	
	Youth population not directly served		
GENDER	Male	X	
	Female	X	
	Youth population not directly served		
AGE	0–10	X	
	11–18	X	
	Over 18		
	Youth population not served directly		
GEO	Rural	X	
	Suburban	X	
	Tribal	X	
	Urban	X	
	Youth population not directly served		
OTHER	Mental health	X	
	Substance abuse	X	
	Truant/dropout	X	

Greene County Juvenile Office

Counseling Services Program Timeline

☐ **December 2020 through February 2021 (Year 1)**

- Hire Missouri Licensed Professional Counselor (LPC)
- Provide training to LPC and determine/setup necessary certification trainings
- Develop full program/policy requirements
- Begin referring youth to the LPC for services
- Complete and begin utilization of LPC Database Tracker

☐ **February 2021 – September 2021 (Year 1)**

- Continue providing services to youths referred to the program.
- Provide quarterly status reports to the Department of Public Safety.
- Collect data for program evaluation.
- Continue to provide training as needed to the LPC
- Convene grant project oversight committee quarterly.
- Maintain ongoing database management for data analysis and grant reporting
- Submit for reapplication to Title II grant funds.

☐ **October 2021 – September 2022 (Year 2 – pending re-award)**

- Continue providing services to youths referred to the program.
- Provide quarterly status reports to the Department of Public Safety.
- Collect data for program evaluation.
- Maintain ongoing database management for data analysis and grant reporting
- Continue to provide training as needed to the LPC
- Convene grant project oversight committee quarterly.
- Submit for reapplication to Title II grant funds.

☐ **October 2022 – September 2023 (Year 3 – pending re-award)**

- Continue providing services to youths referred to the program.
- Provide quarterly status reports to the Department of Public Safety.
- Collect data for program evaluation.
- Maintain ongoing database management for data analysis and grant reporting
- Continue to provide training as needed to the LPC
- Convene grant project oversight committee quarterly.
- Submit for reapplication to Title II grant funds.

OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION
TITLE II FORMULA GRANT PROGRAM

PA 6: DELINQUENCY PREVENTION

Bold indicates mandatory measures

Comprehensive juvenile justice and delinquency prevention programs that meet needs of youth through collaboration of the many local systems before which a youth may appear, including schools, courts, law enforcement agencies, child protection agencies, mental health agencies, welfare services, health care agencies, and private nonprofit agencies offering youth services.

Enter data for all mandatory and applicable measures.

Enter zero (0) if you are able to collect and report data for the measure but there was no activity during the reporting period. If you enter 0 for another reason (e.g., data not tracked, activity not applicable), please explain in the text box available at the end of data reporting.

OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION
TITLE II FORMULA GRANT PROGRAM
PA 6: DELINQUENCY PREVENTION

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#	Measure	Definition	Data Grantee Reports	Record Data Here
1	Number of MOUs developed	The number of Memoranda of Understanding (MOUs) or interagency agreements developed during the reporting period. Include all formal partnership or coordination agreements. Program records are the preferred data source.	A. Number of MOUs developed during the reporting period	
2	Number of program slots available	The number of client service slots available during the reporting period. If slots were lost over the reporting period, please report a negative number. Program records are the preferred data source.	A. Number of client service slots available during the reporting period	0
3	Number of FTEs funded with Formula Grant funds	The number of staff funded by Formula Grants (FGs), as measured through the number of full-time equivalent (FTE) staff working for the program during the reporting period. To calculate FTE, divide the number of staff hours used by the program by 2080.	A. Number of FTEs funded with FG funds	0
4	Number of program materials developed	The number of program materials developed during the reporting period. Include only substantive materials such as program overviews, client workbooks, and lists of local service providers. Do not include program advertisements or administrative forms such as sign-in sheets or client-tracking forms. Count the number of pieces developed. Program records are the preferred data source.	A. Number of program materials developed during reporting period	
5	Number and percent of program staff trained	The number and percent of program staff trained during reporting period. Program staff includes full- and part-time employees and/or volunteers. The number is the raw number of staff to receive any formal training relevant to the program or their position as program staff. Include any training from any source or medium received during the reporting period as long as receipt can be verified. Training does not have to be completed during the reporting period. To get the percent, divide the raw number by the total number of program staff. Program records are the preferred data source.	A. Number of staff who participated in training B. Total number of program staff C. Percent (A/B)	
6	Number of hours of training provided to program staff	The number of training hours provided to program staff during the reporting period. Training includes in-house and external trainings.	A. Number of hours of training provided to program staff	
7	Number of planning activities conducted	The number of planning activities undertaken during the reporting period. Planning activities include meetings held and needs assessments undertaken.	A. Number of planning hours undertaken	
8	Number of program/agency policies or procedures created, amended, or rescinded	The number of program/agency policies or procedures created, amended, or rescinded during the reporting period. A policy is a plan or specific course of action that guides the general goals and directives of the program or agency. Include program policies that are either relevant to the topic area or affect program operations.	A. Number of policies or procedures created, amended, or rescinded	
9	**Number of program youth served**	An unduplicated count of the number of youth served by the program during the reporting period. Definition of the number of youth served for a reporting period is the number of program youth carried over from the previous reporting period, plus new admissions during the reporting period. In calculating the 3-year summary, the total number of youth served is the number of participants carried over from the year previous to the first fiscal year, plus all new admissions during the 3 reporting fiscal years. Program records are the preferred data source.	A. Number of program youth carried over from the previous reporting period, plus new admissions during the reporting period	0

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#	Measure	Definition	Data Grantee Reports	Record Data Here
10	**Number of enrolled parents or guardians served during the reporting period**	An unduplicated count of the number of enrolled parents or guardians served by the program during the reporting period. Program records are the preferred data source.	A. Number of enrolled parents or guardians carried over from the previous reporting period B. New admissions during the reporting period C. Total of enrolled parents and guardians served during the reporting period (A+B)	0
11	**Number of additional family members served during the reporting period**	An unduplicated count of the number of additional family members (youth and adults) served by the program during the reporting period. Program records are the preferred data source.	A. Number of additional family members carried over from the previous reporting period B. New admissions during the reporting period C. Total (A+B)	0
12	Number of service hours completed	The number of hours of service completed by program youth during the reporting period. Service is any explicit activity (such as program contact, counseling sessions, course curriculum, community service, etc.) delivered by program staff or other professionals that is dedicated to completing the program requirements. Program records are the preferred data source.	A. Total number of program youth service hours	
13	Average length of stay in program	The average number of days that clients remain in the program. Include data for youth who complete program requirements prior to program exit and for those who do not. Program records are the preferred data source.	A. Total number of days between intake and program exit across all program youth exiting program B. Number of cases closed C. Average (A/B)	0
14	**Number and percent of program youth who** OFFEND (short term)	The number and percent of participating program youth who were arrested or seen at a juvenile court for a delinquent offense during the reporting period. Appropriate for any youth-serving program. Official records (police, juvenile court) are the preferred data source. The number of youth tracked should reflect the number of program youth who are followed or monitored for arrests or offenses. Ideally this number should be all youth served by the program during the reporting period. A youth may be "committed" to a juvenile facility any time that he/she is held overnight. Certain jurisdictions refer to adjudications as "sentences." Other sentences may be community-based sanctions, such as community service, probation, etc. Example: If I am tracking 50 program youth, then B would be 50. Of these 50 program youth I am tracking, if 25 were arrested or had a delinquent offense during the reporting period, then C would be 25. This logic should follow for D, E, and F values. The percent of youth offending who are measured short term will be autocalculated in G.	A. Total number of program youth served during the reporting period B. Number of program youth tracked during the reporting period C. Of B, the number of program youth who had an arrest or delinquent offense during the reporting period D. Number of program youth who were committed to a juvenile facility during the reporting period E. Number of program youth who were sentenced to adult prison during the reporting period F. Number of youth who received another sentence during the reporting period G. Percent OFFENDING (C/B)	0

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#	Measure	Definition	Data Grantee Reports	Record Data Here
15	**Number and percent of program youth who** OFFEND (long term)	The number and percent of participating program youth who were arrested or seen at a juvenile court for a delinquent offense during the reporting period. Appropriate for any youth-serving program. Official records (police, juvenile court) are the preferred data source. The number of youth tracked should reflect the number of program youth who are followed or monitored 6–12 months after completing program requirements. A youth may be "committed" to a juvenile facility any time that he/she is held overnight. Certain jurisdictions refer to adjudications as "sentences." Other sentences may be community-based sanctions, such as community service, probation, etc. Example: A grantee may have several youth who exited the program 6–12 months ago; however, they are tracking only 100 of them. Therefore, the A value will be 100. Of these 100 program youth who exited the program 6 12 months ago, 65 had an arrest or delinquent offense during the reporting period; therefore, the B value should be recorded as 65. This logic should follow for C, D, and E values. The percent of youth offending who are measured long term will be autocalculated in F.	A. Total number of program youth tracked during the reporting period who exited the program 6-12 months ago B. Of A, the number of program youth who had an arrest or delinquent offense during the reporting period C. Number of program youth who were committed to a juvenile facility during the reporting period D. Number of program youth who were sentenced to adult prison during the reporting period E. Number of youth who received another sentence during the reporting period F. Percent OFFENDING (B/A)	0
16	**Number and percent of program youth who** RE-OFFEND (short term)	The number and percent of participating program youth who were arrested or seen at a juvenile court for a new delinquent offense during the reporting period. Appropriate for any youth-serving program. Official records (police, juvenile court) are the preferred data source. The number of youth tracked should reflect the number of program youth who are followed or monitored for new arrests or offenses. Ideally this number should be all youth served by the program during the reporting period. Certain jurisdictions refer to adjudications as "sentences." Other sentences may be community-based sanctions, such as community service, probation, etc. Example: If I am tracking 50 program youth, the B value would be 50. Of these 50 program youth I am tracking, if 25 had a new arrest or a new delinquent offense during the reporting period, then C would be 25. This logic should follow for D, E, and F values. The percent of youth reoffending who are measured short term will be autocalculated in G.	A. Total number of program youth served during the reporting period B. Number of program youth tracked during the reporting period C. Of B, number of program youth who had a new arrest or new delinquent offense during the reporting period D. Number of program youth who were recommitted to a juvenile facility during the reporting period E. Number of program youth who were sentenced to adult prison during the reporting period F. Number of youth who received another sentence during the reporting period G. Percent RECIDIVISM (C/B)	0

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#	Measure	Definition	Data Grantee Reports	Record Data Here
17	**Number and percent of program youth who** RE-OFFEND (long term)	The number and percent of participating program youth who were arrested or seen at a juvenile court for a new delinquent offense during the reporting period. Appropriate for any youth-serving program. Official records (police, juvenile court) are the preferred data source. The number of youth tracked should reflect the number of program youth who are followed or monitored 6–12 months after completing program requirements. Certain jurisdictions refer to adjudications as "sentences." Other sentences may be community-based sanctions, such as community service, probation, etc. Example: A grantee may have several youth who exited the program 6–12 months ago; however, they are tracking only 100 of them. Therefore, the A value will be 100. Of these 100 program youth who exited the program 6–12 months ago, 65 had an arrest or delinquent offense during the reporting period; therefore, the B value should be recorded as 65. This logic should follow for C, D, and E values. The percent of youth offending who are measured long term will be autocalculated in F.	A. Total number of program youth tracked during the reporting period who exited the program 6-12 months ago B. Of A, the number of program youth who had a new arrest or new delinquent offense during the reporting period C. Number of program youth who were recommitted to a juvenile facility during the reporting period D. Number of program youth who were sentenced to adult prison during the reporting period E. Number of youth who received another sentence during the reporting period F. Percent RECIDIVISM (B/A)	0
18a	Substance use (short term)	The number and percent of program youth who have exhibited a decrease in substance use during the reporting period. Self-report, staff rating, or urinalysis are the most likely data sources.	A. Number of program youth served during the reporting period with the noted behavioral change B. Total number of youth receiving services for target behavior during the reporting period C. Percent (A/B)	
18a	Substance use (long term)	The number and percent of program youth who exhibited a decrease in substance use 6–12 months after exiting the program. The number of youth tracked should reflect the number of program youth who are followed or monitored 6–12 months after completing program requirements. Self-report, staff rating, or urinalysis are the most likely data sources.	A. Total number of program youth exiting the program 6-12 months ago tracked for the target behavior during the reporting period B. Of A, the number of program youth with the noted behavioral change during the reporting period C. B/A	
18b	School attendance (short term)	The number and percent of program youth who have exhibited a desired change in school attendance during the reporting period. Self-report or official records are the most likely data sources.	A. Number of program youth served during the reporting period with the noted behavioral change B. Total number of youth receiving services for the target behavior during the reporting period C. Percent (A/B)	
18b	School attendance (long term)	The number and percent of program youth who exhibited a desired change in school attendance 6–12 months after exiting the program. The number of youth tracked should reflect the number of program youth who are followed or monitored 6–12 months after completing program requirements. Self-report or official records are the most likely data sources	A. Total number of program youth exiting the program 6-12 months ago tracked for the target behavior during the reporting period B. Of A, the number of program youth with the noted behavioral change during the reporting period C. B/A	

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TITLE II FORMULA GRANT PROGRAM
PA 6: DELINQUENCY PREVENTION

Bold indicates mandatory measures

#	Measure	Definition	Data Grantee Reports	Record Data Here
18c	Antisocial behavior (short term)	The number and percent of program youth who have exhibited a desired change in antisocial behavior during the reporting period. Antisocial behavior is defined as a pervasive pattern of behavior that displays disregard for and violation of the rights of others, societal mores, or the law (such as deceitfulness, irritability, fighting, disruptive behavior, consistent irresponsibility, lack of remorse, or failure to conform to social norms). Self-report or staff ratings are the most likely data sources.	A. Number of program youth served during the reporting period with the noted behavioral change B. Total number of youth receiving services for the target behavior during the reporting period C. Percent (A/B)	
18c	Antisocial behavior (long term)	The number and percent of program youth who exhibited a desired change in antisocial behavior 6–12 months after exiting the program. Antisocial behavior is defined as a pervasive pattern of behavior that displays disregard for and violation of the rights of others, societal mores, or the law (such as deceitfulness, irritability, fighting, disruptive behavior, consistent irresponsibility, lack of remorse, or failure to conform to social norms). The number of youth tracked should reflect the number of program youth who are followed or monitored 6–12 months after completing program requirements. Self-report or staff ratings are the most likely data sources.	A. Total number of program youth exiting the program 6-12 months ago tracked for the target behavior during the reporting period B. Of A, the number of program youth with the noted behavioral change during the reporting period C. B/A	
18d	Family relationships (short term)	The number and percent of program youth who have exhibited a desired change in family relationships during the reporting period. Such changes are positive ones that could be related to increased positive interaction with family members. Examples are improved communication and increased emotional and practical support. Self-report or staff ratings are the most likely data sources.	A. Number of program youth served during the reporting period with the noted behavioral change B. Total number of youth receiving services for target behavior during the reporting period C. Percent (A/B)	
18d	Family relationships (long term)	The number and percent of program youth who have exhibited a desired change in family relationships 6–12 months after exiting the program. Such changes are positive ones that could be related to increased positive interaction with family members. Examples are improved communication and increased emotional and practical support. The number of youth tracked should reflect the number of program youth who are followed or monitored 6–12 months after completing program requirements. Self-report or staff ratings are the most likely data sources.	A. Total number of program youth exiting the program 6-12 months ago tracked for the target behavior during the reporting period B. Of A, the number of program youth with the noted behavioral change during the reporting period C. B/A	
19	**Number and percent of program youth completing program requirements**	The number and percent of program youth who have **successfully** fulfilled all program obligations and requirements. This does not include youth who are still participating in ongoing programs. Program obligations will vary by program but should be a predefined list of requirements or obligations that youth must meet before program completion. The total number of youth (the B value) includes those youth who have exited successfully and unsuccessfully. Program records are the preferred data source.	A. Number of program youth who exited the program having completed program requirements B. Total number of youth who exited the program during the reporting period (either successfully or unsuccessfully) C. Percent (A/B)	0
20	Number and percent of program families satisfied with the program	The number and percent of program families satisfied with the program in areas such as staff relations and expertise, general program operations, facilities, materials, and service. Self-report data collected using program evaluation or assessment forms are the expected data source.	A. Number of program families satisfied with the program B. Total number of program families C. Percent (A/B)	

OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION
TITLE II FORMULA GRANT PROGRAM

PA 6: DELINQUENCY PREVENTION

Bold indicates mandatory measures

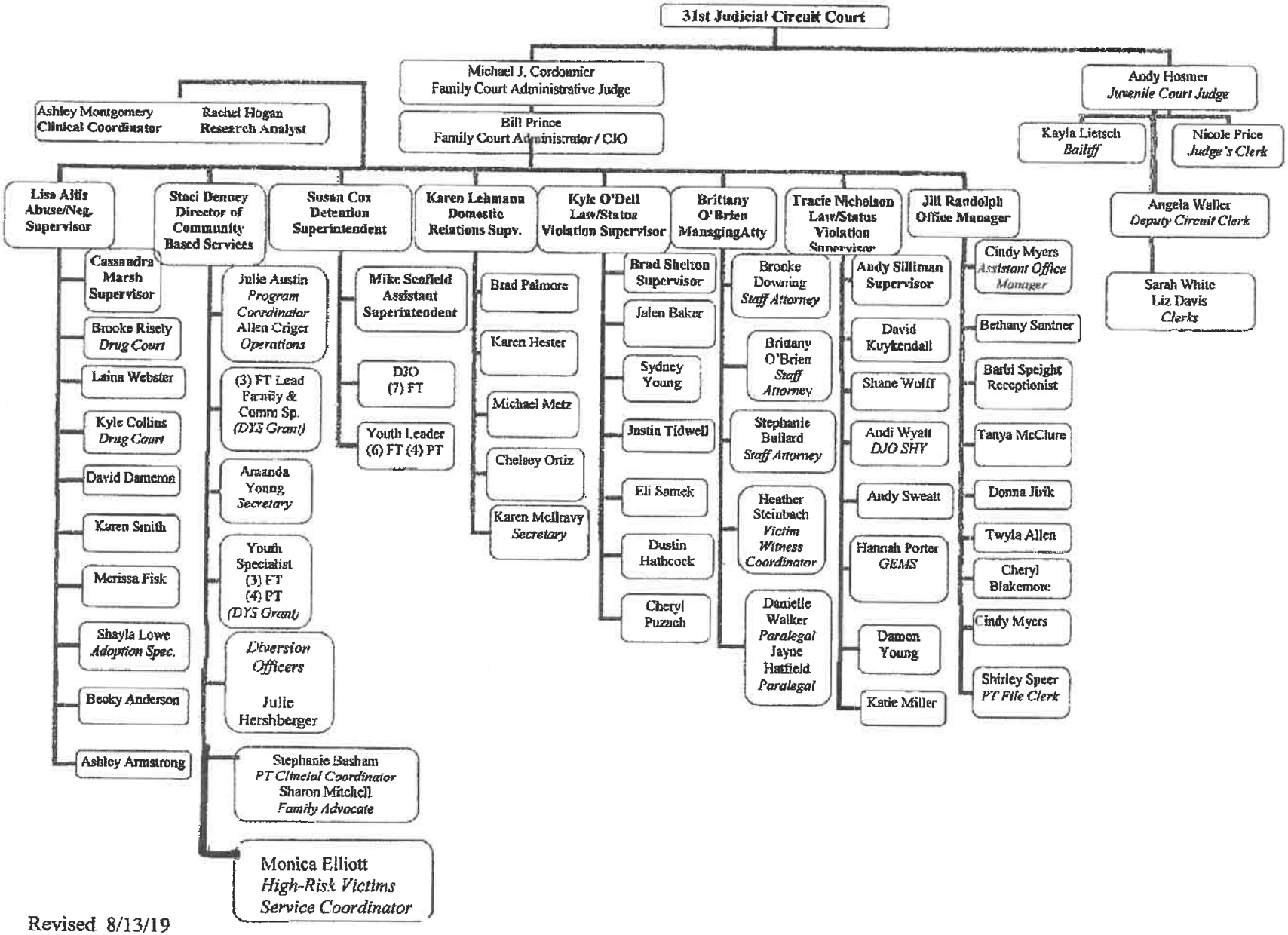
#	Measure	Definition	Data Grantee Reports	Record Data Here
21	Number and percent of program youth satisfied with the program	The number and percent of program youth satisfied with the program in areas such as staff relations and expertise, general program operations, facilities, materials, and service. Self-report data collected using program evaluation or assessment forms are the expected data source.	A. Number of program youth satisfied with the program B. Total number of program youth C. Percent (A/B)	
22	Number and percent of program staff with increased knowledge of the program area	The number and percent of program staff who gained a greater knowledge of the program area through trainings or other formal learning opportunities. Appropriate for any program whose staff received program-related training. Training does not have to be given by the program. Self-report data collected using training evaluation or assessment forms are the expected data source.	A. Number of program staff trained during the reporting period who report increased knowledge B. Total number of program staff trained during the reporting period C. Percent (A/B)	

Additional Comments

Please Note: Enter zero (0) if you are able to collect and report data for the measure but there was no activity during the reporting period. If you enter 0 for another reason (e.g., data not tracked, activity not applicable), please explain.

The Greene County Juvenile Office is able to collect and report data for the measure indicated with a "0" in this worksheet. Given that this is a grant application and the project has not yet started, there are no numbers to report.

If approved for funding for this project, we are prepared to collect and accurately report each measure currently marked with "0". This includes all required measures that are in bold on the worksheet and includes three additional measures. The three additional measures selected to report include #2, #3, and #13 of the worksheet.



Revised 8/13/19

Missouri Department of
SOCIAL SERVICES
Your Potential. Our Support.

MICHAEL L. PARSON, GOVERNOR • JENNIFER TIDBALL, ACTING DIRECTOR

JOANIE ROGERS, INTERIM DIRECTOR
CHILDREN'S DIVISION
P.O. BOX 88 • JEFFERSON CITY, MO 65103-0088
WWW.DSS.MO.GOV • 573-522-8024 • 573-526-3971 FAX

November 3, 2020

RE: Title II – DPS Grant

To Whom It May Concern:

Please accept this letter as my formal support of Department of Public Safety Crime Victim Services/Juvenile Justice Unit and their application for funding. The 31st Circuit Children's Division works closely with the Greene County Juvenile Office surrounding allegations of child abuse and neglect and juvenile delinquency. We are excited to work together addressing needs of onsite counseling services for our youth.

In April of this year, our local Multidisciplinary Team began meeting to discuss developing a protocol to address the needs of our High Risk Victims. This team included Greene County Juvenile Office, Child Advocacy Center, Springfield Schools, Greene County Prosecutors Office, Greene County Sheriff's Office, Springfield Police, and Greene County Children's Division. The group decided early on that we needed to focus on how to appropriately respond when a High Risk Victim is identified. We now have a dedicated Juvenile Officer to focus on these youth and ensure that we make the most appropriate responses. One of our next goals would be to have an LPC full time housed in the Community Based Services facility. They would be able to work with Juvenile Office youth, youth through the Family Advocate Program, and the High Risk Services Coordinator position. Our hope is that by having these services available on-site, we can eliminate the barriers that some families face with not being able to afford sliding scale fees for services, transportation barriers to the counselor's office, and provide more consistent access to these much needed services.

This funding would allow us to provide the needed services to the youth that are identified. I urge you to support this important organization as our community begins to address the issues surrounding our High Risk Victims.

Sincerely,

/s/ Lisa Crawford

Lisa Crawford, MSW, LCSW
31st Circuit Manager
Greene County Children's Division

AUXILIARY AIDS AND SERVICES ARE AVAILABLE UPON REQUEST TO INDIVIDUALS WITH DISABILITIES
TDD / TTY: 800-735-2966
RELAY MISSOURI: 711
Missouri Department of Social Services is an Equal Opportunity Employer/Program

November 10, 2020

To whom it may concern:

My name is Liz Leese and I am the Assistant Director of Education and Recreation at The Arc of the Ozarks. We are a Non-Profit Organization that supports individuals with developmental disabilities of all ages in Southwest Missouri and Kansas City. Currently the Education and Recreation Department has over 800 families that we send monthly calendars and event flyer to.

Before our partnership with The Greene County Youth Academy 5 years ago, we had to print, fold, stuff and seal 800 envelops between 2 people every month. Since then, Amy Holland, The Director of Education and Recreation, and I have been able to offer more day time activities and classes for our clients with the extra time this has relieve us of.

We are extremely grateful for the opportunity to work with Allen Criger and the GCYA, in providing them with volunteer opportunities for their youth while helping us get our monthly mailings to the families in our community in a timely manner.

The GCYA has also adopted a section of Pythian Street in front of our facility and does a tremendous job of keeping the area clean and clear of trash, making our street presentable to the hundreds of visitors, employees and clients that come to our facility daily.

Sincerely,

Liz Leese

Liz Leese, CTRS
Assistant Director or Education and Recreation lleese@thearcoftheozarks.org
The Arc of the Ozarks

Greene County
Position Description

Position Title: Licensed Professional Counselor – Grant Funded	Department: Juvenile
Reports to: Director of Community Based Services	Grade: $47000.20 annual salary
Date Revised: November 2, 2020	FLSA:

Purpose of Position

The purpose of the Licensed Professional Counselor (LPC) is to provide individual and family counseling services to youth served through the Greene County Juvenile Office. The LPC will be housed in the Community Based Services section of the Juvenile Office and will be referred youth and families from Juvenile Court staff, including youth involved in the various Community Based Services programs, Family Advocate Program, and High-Risk Victims Services program.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Maintain Missouri licensure as an LPC throughout the duration of employment and assume responsibility for making sure licensure requirements are met at all times.

Provide individual and group counseling services to youth and families as referred by juvenile office staff.

Identify and provide clinical services for youth and families in a format that has the most promise for success.

Provide EMDR, TF-CBT, and/or DBT as certified.

Attend training assigned by supervisor to obtain certifications as desired by the Juvenile Office.

Identify appropriate resources necessary to provide solutions to the needs of youth and families who have experienced trauma.

Develop and maintain knowledge of referral resources and community resources.

Collaborate with the Research Analyst and Coordinator of Operations – GCYA/Diversion Services to ensure proper data collection and grant compliance.

Attend quarterly grant Oversight Committee meetings as assigned.

Attend internal office meetings and community meetings as directed by supervisor.

Assist grant program staff in developing mechanisms for improving the integration of behavioral health interventions.

Maintain accurate and timely records, including clinical and progress notes.

Duties and responsibilities may be changed, expanded, reduced, or deleted to meet the business needs of Greene County Family/Juvenile Court.

Additional Tasks and Responsibilities

While the following tasks are necessary for the work of the unit, they are not an essential part of the purpose of this position and may also be performed by other unit members.

Completes time sheet.

Faxes, prints and files related documents.

Minimum Training and Experience Required to Perform Essential Job Functions

Master's degree in Counseling, Social Work, or Psychology. Must be a Missouri State Licensed Professional Counselor. Two years of adolescent clinical experience required. Experience providing services to youth and families from a trauma focus. Certification in EMDR, TF-CBT and DBT highly desired. Experience with motivational interviewing is important. Excellent oral and written communication skills and the ability to interact comfortably with court personnel. Knowledge of community mental health resources and familiarity with the State of Missouri Medicaid system is important. Proficiency with computers and applicable software programs a must. A valid Missouri Motor Vehicle Operator's license is required.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

Ability to decide the time, place and sequence of operations within an organizational framework and to oversee their execution. Ability to analyze and categorize data and information using established criteria to determine consequences and identify and select alternatives.

Ability to manage and direct a group of workers, including the ability to provide counseling and mediation. Ability to persuade, convince, and train others. Ability to advise and interpret regarding the application of policies, procedures, and standards to specific situations.

Ability to utilize consulting and advisory data and information such as legal briefs, psychological analysis, psychology research, textbooks, medical reference materials, educational curricula, mental health diagnostic manuals, detention manual and standards, medical records, court records, detention logs, and non-routine correspondence.

Ability to communicate orally and in writing with Juvenile Division and grant staff, and the general public.

Mathematical Ability

Ability to calculate percentages, fractions, decimals, and ratios. Ability to interpret basic descriptive statistical reports.

Judgment and Situational Reasoning Ability

Ability to use functional reasoning in performing influence functions such as supervising, managing, leading, teaching, directing, and controlling, sometimes involving hostile and potentially hostile juveniles and adults.

Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems.

Ability to exercise the judgment, decisiveness, and creativity required in situations involving the direction, control, and planning of an entire program or multiple programs.

Physical Requirements

Ability to operate a variety of office equipment including computer terminal, telephone, calculator/adding machine, and photocopier.

Ability to coordinate eyes, hands, feet, and limbs in performing moderately coordinated movements such as typing.

Ability to exert very moderate physical effort in sedentary to light work, typically involving some combination of stooping, kneeling, crouching and crawling, lifting, reaching over head, carrying, pushing and pulling up to 25lbs.

Ability to recognize and identify degrees of similarities or differences between characteristics of colors, forms, sounds, tastes, odors, and textures associated with job-related objects, materials, and tasks.

While performing the duties of this position, the employee is regularly required to walk, stand on feet up to 8 hours a day, use hands and fingers to handle or feel, use sight, talk, and hear.

Environmental Adaptability

Ability to work under moderately safe and comfortable conditions where exposure to environmental factors such as violence, irate individuals, intimidation, and disease may cause some discomfort and where there is a risk of injury.

Employees May Be Exposed to: Evidence and testimony that may be disturbing, such as photographs of violent scenes and victims and or sexually explicit material; evidence that may include syringes, drugs, weapons, and blood; the public who may potentially be verbally or physically abusive; allergens, such as perfumes, and dust; and unpleasant odors, such as unwashed clothing or chemicals offered into evidence.

Condition of Employment

Employee will be required to demonstrate continued knowledge of this position's current regulations and requirements. Sustained satisfactory performance is required. Employee must meet the requirements of the full job description as stated throughout the duration of employment with Greene County.

Disclaimer

Greene County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act Amendments Act (ADAAA), the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature	Date
Supervisor's Signature	Date

Last Updated: 11/2/2020

Comments/Sections Updated: Format and Grade.

Ex 2

November 9, 2020

The U.S. Department of Labor
Employment and Training Administration, Office of Grants Management
Attention: Brinda Ruggles, Grant Officer
Reference FOA-ETA-20-13
200 Constitution Avenue, NW, Room N4716
Washington, D.C. 20210

Dear Ms. Ruggles,

We are committed to creating and retaining quality jobs, so we were pleased to learn about the Digital Workforce Coalition initiative. We have heard from many businesses that they face shortages and difficulty attracting technical talent.

We believe the Coalition's targeted approach to rapidly increase entrants into the digital talent pipeline with practical hands-on training being guided and supported by employers, along with additional training and education and development pathways provides the potential to build a sustainable regional workforce that will allow us to continue to grow.

The Greene County Commission supports the goals of this opportunity alongside Missouri State University and its highly qualified training and other many partners, and is willing to offer the following commitment of resources to assist in the implementation of the initiative:

- Raise awareness about the programs to our residents and economic development partners;
- Advocate for streamlined career pathways and inclusion of these practical training programs;
- Participate in continued analysis and improvement of training and employment programs;
- Leverage other resources available to support trainees and participating businesses;

Thank you for your full consideration of this initiative; we believe it will close opportunity gaps preventing workers in Southern Missouri from gainful, resilient employment, in high wage, high skill, high demand jobs, and diversify the economy across the region.

Sincerely,

Greene County Commission

Bob Dixon Presiding Commissioner	Harold Bengsch District 1 Commissioner	John C. Russell District 2 Commissioner