



Greene County
Local Emergency
Planning Committee

833 Boonville
Springfield, MO 65802
417 869 6040

Open Meeting

LEPC EXECUTIVE COMMITTEE MEETING MINUTES

Date: July 15, 2010

Time: 1:00

Location: Emergency Management Office, 833 Boonville
Springfield, Missouri 65802, 417-869-6040

The July 2010 LEPC Executive Committee meeting was called to order by Chair, Ralph Siccama at 1:00 p.m. Those in attendance were: Ralph Siccama, Chair; Mike Bennett, Vice-Chair; Karen McKinnis, Secretary; Mark Pon; J.R. Webb; Ryan Nicholls; and Shea Lane.

J. R. made a motion to accept the March and May minutes as written, Mike seconded the motion. A vote was held and the motion passed. The March and May LEPC Executive Committee minutes were approved.

Old LEPC Business

Ralph called for any old business to be brought forth.

Discussion was held regarding the June General Meeting attendance being lower than normal for Red Lobster. Some felt it was scheduling conflicts along with summer vacations. The Committee will monitor future General Meeting attendance to make sure this is not a trend.

No other old business was brought forth.

LEPC Budget

Ryan presented the current LEPC budget. To date \$2,090.73 has been spent, approximately 7.7%. See the Budget Summary sheet for additional budget amounts. MERC has asked for the LEPC budget calendar year to be changed. The budget report at this meeting reflects that change.

Mike made a motion to accept the budget changes Ryan has presented. Mark seconded the motion. A vote was held and passed to approve the budget change to reflect a different calendar “year.”

Hazmat Symposium Applicants

The LEPC received five requests for assistance to attend the Hazmat Symposium in July at Tan-Tar-A. LEPC applicants were Jami Gay, Mike Mulhall, Jason Henry, John Schimpf, and Karen McKinnis. Discussion has held regarding support the LEPC has provided to members for past trainings as well as what the budget will allow.

Mike made a motion to approve all five applicants for reimbursement of meals and mileage for two days (26th and 27th) at the current Greene County travel policy rates. And that those sponsored attendees provide a conference report at the following General Membership meeting. Mark seconded the motion. A vote was held and passed. (Karen abstained from voting.)

New LEPC Business

Ryan led a discussion regarding the MO DNR Spill Report process. Currently he gets a monthly spill report from DNR; this may change to a quarterly report. The OEM (Shea) follows up on spills reported and works with the spilling entity to make improvements and/or modifications if appropriate to help alleviate additional future spills. The OEM will provide spill reports periodically to the LEPC as needed.

Ralph called for other new business. None was brought forth.

Discussion of August 19th General Membership Meeting

Shea will present spill reporting procedural information to the LEPC General Membership at the August meeting. Karen will arrange for lunch to be catered into the OEM for this meeting.

A motion was made by Mike and seconded by Mark for meeting adjournment. Motion carried. Ralph adjourned the meeting at 1328 hours.

Respectfully submitted,
Karen McKinnis, LEPC Secretary