

**Greene County COAD Executive Committee Meeting**  
**March 16, 2010**  
**10:45am Greene County Emergency Management Office**  
**Minutes**

**Attending:** Martha Love, Debi Meeds, and Ryan Nicholls

Chair Debi Meeds called the meeting to order at 10:45am.

**Presentation and approval of minutes:** The minutes from the December 3, 2009, meeting of the Executive Committee were presented and approved.

**Treasurer's report:** There was no Treasurer's report. Debi had accepted Treasurer Steve Kessler's resignation since he was leaving the United Way of the Ozarks. UWO's Pat Reiser has offered to take Steve's place. According to the COAD bylaws, officer vacancies are filled by appointment by the Chair. At the April meeting Debi will appoint Pat to take over Steve's term which will be completed at the end of 2011.

**Committee reports:**

**1) Long-term Recovery Committee:** Ryan reported that 30-35 cases still remain from 2008. Most of 2008 is covered by SSBG. We'll make 2008 a priority but would like to use some funds for 2009. All should be in place in the event of requests for fund. Carol will give the "Check Request Forms" to Debi Meeds; Debi will give them to the United Way of the Ozarks, the COAD's fiduciary agent.

**2) Community Focus Committee:** Ryan is working with MSU's David Johnson to design a telephone survey of a random sample of Greene County citizens. MSU students will conduct the survey to determine the respondents' level of emergency preparedness.

Missouri State University's survey research department has asked for \$2500 to carry out the COAD's first annual community emergency preparedness survey. David Johnson will attend the Local Emergency Planning Committee (LEPC) meeting to address questions about the survey. Debi Meeds will ask MIDRO for \$1500 to help cover the cost of the survey. She will also talk to Brian Fogle at Community Foundation of the Ozarks to see if CPO would be interested in proving a grant since the survey addresses some of the needs identified in the Community Focus report. Debi pointed out that with a \$5000 grant the COAD could include community emergency preparedness education. Types of education could include the Ready In 3 campaign or the What's Your RQ? materials.

A few questions relating to hazmat preparedness have been added to the survey. Debi asked if American Red Cross volunteers could carry out the phone survey. Ryan will bring copies of the latest draft of the survey questions to the April COAD meeting.

**Unfinished business:**

- COAD flyer - Debi will bring copies of the flyer to the April meeting

**New business:**

- SEMA's Faith-Based Organization's emergency preparedness training for Fall 2010 - Debi will bring the schedule to the April meeting if it is ready
- State Liability Laws for Charitable Organizations and Volunteers - Debi will bring copies to the April meeting
- Volunteer Source is the United Way of the Ozarks' new website for non-profit organizations to register their volunteer opportunities
- FEMA's brochure on using volunteers during disasters - Martha will bring copies to the April meeting
- Coordinated Assistance Network - Debi will give an update since the website has been updated

**Next COAD meeting:** The next meeting of the Greene County COAD will be on Tuesday, April 6, 2010, at 9:00am. The meeting will be held at the Greene County Emergency Management office.

The meeting adjourned at 11:45am.

Respectfully submitted by \_\_\_\_\_ Martha Love, Secretary

Approved by \_\_\_\_\_ Debi Meeds, Chair