

Plan Maintenance

Ensure Implementation through Adoption

As stated in the Introduction, each jurisdiction will adopt the 2009 Greene County Multi-Jurisdictional Hazard Mitigation Plan. Once adopted, the implementation process will include coordination among city and county departments, and outside partners, (like engineering firms) as they become relevant. Each jurisdiction of the Local Mitigation Planning Taskforce (LMPT) will actively take part in implementing the plan, as each jurisdiction has mitigation projects, goals and actions they would like to complete as soon as possible to increase the safety of their respective communities.

Public Involvement

As part of any adopted resolution or formal action, most jurisdictions, including the City of Springfield and Greene County, have a public review process. The public is given notice in accordance with standard such as the Missouri Sunshine Law. Comments are accepted in accordance with the governing body's established rules and procedures. Additionally, the LMPT contains members of the public and each member does their part to keep their jurisdictions informed of any upcoming events. Technology is used as a pervasive mode of communication to keep the public informed of any upcoming events or pertinent information. Websites are the most frequently and effectively used medium of communication for jurisdictions when local television and radio media coverage is not available.

Monitoring, Evaluating and Updating the Plan

Every five years, the Springfield-Greene County Office of Emergency Management reviews the plan and includes any needed updates (this process will occur informally on an annual basis with the plan rewrite every five years in conjunction with the Emergency Operations Plan rewrite). The updated plan will be submitted to SEMA and FEMA for approval. Copies of the signed adoption resolutions will be included in the Appendices as they arrive.

In addition, the plan will be reviewed for any necessary updates following any major disaster that may occur in Greene County.

Integration into Government Planning

The 2004 Greene County Mitigation was incorporated into local government planning and strategy through Emergency Operations Planning by incorporating discussions regarding identified hazards and steps the community can take to mitigate those hazards. From small municipalities to the county-wide EOP, the mitigation plan is a critical component used to prepare the community for disasters.

LOCAL MITIGATION PLANNING TASK FORCE (LMPT) PLANNING CYLCE

Step 1	The Springfield-Greene County Office of Emergency Management (OEM) will notify taskforce members of upcoming bi-annual meeting.
Step 2	OEM prepares meeting agenda and distributes it a week in advance of the meeting.
Step 3	At each LMPT meeting, a review of the mitigation process and an evaluation of the mitigation criteria will be discussed to determine if they still meet the needs of the community or if modifications or additions are needed due to changing conditions over the period of time since the last meeting. Data needs will be reviewed, data sources identified and responsibility for collecting information and data are assigned to members.
Step 4	A draft of the Local Mitigation Strategy Plan of annual mitigation activities will be prepared and ready for review by the committee by the first meeting annually. The plan may include the following criteria:
	A. Changes have occurred in the community and government processes that are hazard-related since the last LMPT review:
	1. Community changes include growth and development in hazard vulnerable areas; impact of actions resulting from growth that adversely affect natural resources in vulnerable areas; demographic changes; new hazards; changes in community economic structure; and special needs population changes.
	2. Government process changes include new or changing federal and state laws, policies and regulations; changes in funding sources or requirements; changes in priorities for implementation; changes in government structure; and shifts in responsibility and mitigation committee resources.
	B. Progress in implementing LMPT initiatives and projects – the LMPT initiatives and projects as compared with actual results at the date of the report.
	C. Effectiveness of the previously implemented initiatives and projects.
	D. Evaluation of the unanticipated problems and opportunities that may have occurred between the date of adoption and the date of the report.
	E. Evaluation of the hazard-related public policies, initiatives and projects.
	F. Review and discussion of the effectiveness of public and private sector coordination and cooperation.
Step 5	OEM coordinates and organizes modifications and comments resulting from the first meeting.
Step 6	At the second meeting annually, the draft plan-update findings and conclusions will be presented for comment. Comments will be addressed by the LMPT and included in the final plan update for the coming year. OEM finalizes the updated plan (LMPT members will receive a copy) that will be presented at each jurisdiction for review and adoption.
Step 7	On the fifth year of a five-year cycle, the Hazard Mitigation Plan will be re-written from the beginning, which will incorporate the latest mitigation strategies.

DECLARED EMERGENCY ASSESSMENT PROCESS

Step 1	Within six months following a declared disaster, the OEM will initiate a post-disaster review and assessment. Each member of the LMPT will be notified that the assessment has commenced.
Step 2	The OEM will draft a Technical Report. The purpose of the report is to document the facts of the event, and assess whether the LMPT had effectively addressed the hazard. The report will contain the following information:
	A. Identify whether the hazard creating the declared emergency had been addressed by the LMPT.
	B. Prepare documentation of the event, magnitude, extent of damages, specific damages sustained (e.g. public infrastructure [potable water or wastewater], private infrastructure [utilities or economies]).
	C. Discuss impacts to private sector such as obstacles to recovery, utilization of local vendors, deficits in types of products needed, accessibility of vendor suppliers, demand for space for temporary relocation, local business contingency plans, etc.
	D. Analyze effectiveness of coordination among institutional entities (e.g. local government, state government, utilities, American Red Cross, etc.)
	E. Evaluate the accuracy of the hazard vulnerability and risk assessment in LMPT relative to actual events.
	F. Focus on LMPT initiatives and projects that have been implemented to mitigate impacts of the type of hazard creating the emergency event and evaluate effectiveness.
	G. Discuss unanticipated impacts and identify potential mitigation measures.
Step 3	OEM schedules a meeting of the LMPT and distributes copies of the draft Technical Report prior to meeting.
Step 4	At the meeting, committee members discuss report findings, formulate conclusions and make recommendations to determine whether the Hazard Mitigation Plan should be amended.
Step 5	If the conclusion is that no modifications are needed for the mitigation strategy, the technical report is approved and transmitted to the appropriate entities.
Step 6	If it is determined that the Hazard Mitigation Plan should be amended, the OEM prepares a draft amendment for the plan that should include:
	A. Information from the technical report.
	B. Justification needed to amend the Hazard Mitigation Plan.
	C. A review and analysis of existing mitigation initiatives and projects in light of new initiatives and projects recommended by the LMPT.
	D. Reprioritized initiatives and projects in the Hazard Mitigation Plan.
Step 7	LMPT reviews and comments on the draft of the amended Hazard Mitigation Plan.
Step 8	OEM, in consultation with the LMPT, establishes appropriate methods of soliciting public input. The OEM is responsible for public notices, advertising, etc. If a public meeting is held, all LMPT members will be informed and are requested to attend.
Step 9	OEM modifies the drafted plan based upon the outcome of the LMPT review and public meetings. This modified draft will be submitted for comment and approval by the LMPT.
Step 10	OEM finalizes the amended plan and submits it to the appropriate entities.