

GREENE COUNTY BUILDING REGULATIONS

940 Boonville, Springfield, MO 65802

Telephone: 417- 868-4015

Fax: 417-868-4175

MISCELLANEOUS PERMIT APPLICATION

1. Type of project: _____
2. Permit Issued To: Property Owner New Property Owner Contractor/Installer
3. Name of Recorded Property Owner _____
Mailing Address _____
City _____ State _____ Zip _____
Day Phone _____ Evening Phone _____ Mobile _____ Pager _____
4. Contractor/Installer Information (If other than owner)
Name _____
Mailing Address _____
City _____ State _____ Zip _____
Day Phone _____ Evening Phone _____ Mobile _____ Pager _____
5. Work Site Address (Must be approved by the Greene County Addressing Office-Room 305)

(Street or Farm Road #) (City) (State) (Zip)
6. EXACT Directions to Work Site: (Must furnish nearest intersection of county and/or state roads.)

7. UTILITY CONTRACTORS:
Electrician _____
Plumber _____
Mechanical Installer _____
8. Type of Heat: Forced Air Wood Gas logs Hot water Heater
Ground Source/Heat Pump - **This type of installation requires inspection of vertical holes by Greene County Health Department. Contact Jerry Wagner at 417-864-1658.**
9. Type of Air Conditioning: Central Air Other (Give Type) _____
10. WATER SOURCE: Private Well: New Existing CU Other _____
If new well, give complete name of well driller _____
Driller's State of Missouri Certification Number _____
****Must submit a detailed site plan showing location of well on property along with this application****
11. UTILITY PROVIDER (For Services At This Location):
Electricity Provider _____ Office Location _____
12. Natural Gas Propane Gas Gas Supplier _____

*****INFORMATION REGARDING PUBLIC IMPROVEMENTS:*****

Please read carefully to be sure you understand the information provided concerning damage(s) to public improvements.

DISCLAIMER:

Individual signing application is responsible for accuracy of information submitted. Information provided on the application has been furnished for the purpose of issuance of permit. Errors and/or omissions of information submitted with the application for permit are not the responsibility of Greene County or this office. By my signature below, I affirm that I am the property owner or his authorized representative.

PLEASE PRINT YOUR NAME: _____ **DATE** _____

SIGNATURE: _____

PERMIT NO. _____

GREENE COUNTY BUILDING REGULATIONS
INSPECTIONS CHECK LIST-Miscellaneous

PHONE: 417-868-4015

FAX : 417-868-4175

- _____ 1. SITE EVALUATION REVIEW AND ON-SITE INSPECTION. This review and on-site inspection must be done **BEFORE** any excavation is started.
- _____ 2. ELECTRICAL, PLUMBING, MECHANICAL (**BEFORE** Insulation and Sheetrock is installed).
- _____ 3. ELECTRIC METER.
- _____ 4. AIR TEST (on **ALL** gas lines) and GAS METER (after furnace is installed).
- _____ 5. **IMPORTANT:** **ALL** driveway installations that access a Greene County farm road must be approved by the Greene County Highway Department **24 hours prior** to **ALL** driveway installations. All driveway installations **MUST** be inspected and approved by Greene County Highway Department **BEFORE** a final inspection will be scheduled. **ALL** driveway permits are issued through the Greene County Highway Department. Call their office for on-site evaluation 417-831-3591.
- _____ 6. FINAL INSPECTION.

!IMPORTANT NOTES, PLEASE READ!

- _____ 1. **Permit number must remain clearly posted at site entrance until construction is complete. Failure to do so could result in inspection(s) not being conducted.**
- _____ 2. **No Final Occupancy will be scheduled for any permit until all required inspections and documents have been completed and approved by the proper jurisdiction.**
- _____ 3. **THIS PERMIT WILL EXPIRE SIX (6) MONTHS FROM DATE OF ISSUANCE IF WORK HAS NOT COMMENCED. IF INSPECTION FOR COMPLETED WORK IS NOT CONDUCTED AT LEAST EVERY SIX (6) MONTHS, PERMIT WILL EXPIRE.**
- _____ 4. **Any request for refund must be in writing to Resource Management Department, 940 Boonville, Springfield, MO 65802 and no refunds will be granted after one hundred and eighty (180) days from issuance of permit.**

****NOTE: OWNER RESPONSIBLE FOR ALL DEED RESTRICTIONS AND COVENANTS***

REQUESTING AN INSPECTION

If requesting a same day inspection, call must be received by 8:15 A.M. All inspections are scheduled according to the number of inspections and the individual inspector's route.

When requesting a Final inspection, these requests must be called in **before 8:15 a.m., 24 hours** prior to the date of the requested inspection. If a Final inspection is called in **after 8:15 a.m.** it will be scheduled **48 hours** from the day of the request.

PLEASE GIVE THE FOLLOWING INFORMATION WHEN SCHEDULING INSPECTIONS

- | | |
|------------------------------|-----------------------------------|
| 1. Permit Number | 2. Address of inspection site |
| 3. Type of inspection needed | 4. Caller's name and phone number |

I HAVE REVIEWED THESE STATEMENTS AND AGREE TO ABIDE BY THE CODES ADOPTED BY THE GREENE COUNTY COMMISSION. FAILURE TO HAVE AN INSPECTION CONDUCTED COULD RESULT IN UNCOVERING WORK SO THAT THE REQUIRED INSPECTION CAN BE ACCOMPLISHED. I UNDERSTAND THAT A FINAL INSPECTION MUST BE APPROVED BEFORE THE BUILDING IS TO BE OCCUPIED.

SIGNATURE _____ **DATE** _____

PERMIT NO. _____

INFORMATION REGARDING PUBLIC IMPROVEMENTS

By my signature below I certify that I understand the following:

- a. Public improvements (sidewalks, curbs, driveways, and/or driveway entrances, streets and all other public improvements on right-of-way property) must be installed, inspected and approved by Greene County in accordance with adopted design standards.
- b. Should any damage(s) occur to any of these improvements during construction, it is my responsibility as the permittee to repair these damage(s) in accordance with the Greene County Design Standards.
- c. **Greene County Highway Department MUST be notified twenty-four (24) hours BEFORE:**
 1. Any concrete pour for driveway and/or sidewalks on right-of-way
 2. Installation of any culverts on right-of-way**Phone number for Highway Dept. 417-831-3591**
- d. All damage(s) must be repaired and accepted by Greene County Highway Department or the utility owner before a final inspection will be conducted.
- e. A Certificate of Occupancy will not be issued until all damage(s) are repaired and approved.

By my signature below, I certify that I am the permittee or his legally authorized representative and am in agreement with the above.

(Print Name)

(Date)

(Signature)

Permit Number