



Greene County Planning & Zoning Office
940 Boonville, Room 305
Springfield, MO 65802

417-868-4005 Phone

417-868-4808 Fax

Case Number: _____
Date Received: _____
Received By: _____
Fees Paid: _____ Receipt # _____

APPLICATION

PROPERTY OWNER/REPRESENTATIVE INFORMATION

Owner's Name (Please Print): _____

Owner's Address: _____

Phone Number: _____ Fax Number: _____ Email: _____

Representative's
Name: _____

Representative's Address: _____

Phone Number: _____ Fax Number: _____ Email: _____

Representative's Signature: _____

TYPE OF REQUEST

- Rezoning
- Conditional Use Permit
- Variance
- Appeal
- Amendment to PAD#
- Amendment to CUP#

PROPERTY INFORMATION

Address/Location of Property: _____

Acreage Being Considered for Request: _____ Existing Zoning: _____

Existing Land Use: _____

On-site Wastewater System _____ Public Sewer Provider: _____

Existing or Proposed Water Supply:

On-site well _____ Shared well: _____ How many people serviced by Shared Well: _____
Public Provider: _____

Authorized Signature of Owner(s): _____ Date: _____

_____ Date: _____

ACKNOWLEDGMENT OF PROPERTY OWNER

STATE OF _____)
) SS.
COUNTY OF _____)

On this ____ day of _____, in the year _____, before me, the undersigned notary public, personally appeared _____, known to me to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged that he/she/they executed the same for the purposes therein contained. In witness whereof, I hereunto set my hand and official seal.

Notary Public

OWNER AND REPRESENTATIVE MUST READ AND INITIAL THE FOLLOWING:

_____ Application for a zoning change CUP, Variance, Appeal, etc. does not guarantee approval of the request. No refunds will be granted. Non-payment of any required fee or charge will result in an incomplete application and the request will **not** be heard by the Greene County Planning Board, Greene County Commission, and/or the Greene County Board of Adjustment. Failure to pay the required fee or charge for a period of ninety days will constitute a withdrawal of the request.

_____ As required by the State Zoning Laws, the County will place a legal ad in a local publication. A notice of public hearing will also be posted on the property by the County.

_____ The property owner does authorize Greene County staff to conduct on-site investigations relating to the request. The site may be evaluated by the Greene County Resource Management Department, Greene County Highway Department, and the Health Department. Any other agency will require the consent of the property owner(s) to perform on-site inspection(s) or evaluation(s) regarding this request.

_____ All public hearings should be attended by the property owner or their representative. Failure to appear could result in the case not being heard as scheduled. Anyone in attendance will be given an opportunity to enter testimony into the record. A decision may be issued without the attendance of the applicant or representative.

_____ Greene County is not responsible for inaccurate information provided by the owner/representative. Submission of an inaccurate legal description could result in the need to re-advertise the request at the applicant's expense or making the decision void.

_____ All applications, submissions, and testimony at a public hearing are public record.

1ST HEARING INFORMATION

2ND HEARING INFORMATION

Hearing Date: _____ Time: _____

Hearing Date: _____ Time: _____

Case Number: _____

Case Number: _____

Planner Assigned to Case: _____

Planner Assigned to Case: _____

Office Phone: (417)868-4005

Fax: (417)868-4808

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**Unless otherwise posted, all public hearings are held in Room 212 of the Historic Courthouse
940 Boonville, Springfield, MO 65802**