



Greene County  
Local Emergency  
Planning Committee

833 Boonville  
Springfield, MO 65802  
417 869 6040

## *Open Meeting*

### **LEPC EXECUTIVE COMMITTEE MEETING AGENDA**

Date: March 20, 2008

Time: 1:00 p.m.

Location: Emergency Management Office (Lower Level), 833 Boonville  
Springfield, Missouri 65802, 417-869-6040

The Greene County LEPC Executive Committee meeting was called to order by Chair, Lisa Cardone at 1:30 p.m.

J. R. Webb made a motion to approve the January 17, 2008 minutes as written; the motion was seconded by Mike Bennett. A vote was held and passed to approve the minutes.

Ralph Siccama and Linda Shipman were welcomed to the group as the newest Members-at-Large

#### **OLD BUSINESS**

In Ryan's absence the Financial Statement Report will be e-mailed to the group.

MERC is being aggressive in collecting the TEIR II money this year. The LEPC expects to receive the full 65% funding this year.

Regional HAZMAT and WMD Planning Update – nothing new was reported. It was researched and found that we cannot charge for classes.

Carolyn said all training offered can be found on the web site. Due to the real emergencies we are getting good at response. Flood exercise is being worked on now.

Citizen Corp. Update was given with the news of a new CERT director, John Elmond who is replacing Kathy.

Carolyn Fink reported that HomeTown Ready has the Springfield Chamber as the first HTR certified business. The new website for HTR is up and can be found at [www.RTR.org](http://www.RTR.org)

The LEPC Guide Book is still being converted and updated electronically. It was decided to work on the Guide at a future working lunch with the LEPC Executive Committee. Karen will send it out electronically when available.

## **NEW BUSINESS**

Karen will forward the new budget proposal out for review and we will discuss this at a future meeting.

Lisa Cardone led a discussion about possible new educational opportunities for LEPC members. The LEPC website will post all appropriate trainings. Having an LEPC sponsored, local CDP (Center for Domestic Preparedness) training for members was discussed.

Mike Bennett discussed the LEPC New Member Welcome Packets and asked the two new Members-at-Large work with him on this project which is to define LEPC, its functions and the member roles and relationships.

Other New Business – Mike mentioned that his company received an LEPC letter which was inaccurate. Discussion was had that future letters be improved and the mailing lists be checked prior to mailing.

Karen mentioned an idea for LEPC membership cards that can be used to promote LEPC, track meeting attendance, meals, and provide year-end merit awards.

J. R. Webb made a motion to adjourn; the motion was seconded by Mike Bennett. A vote was held and passed.

The meeting was adjourned at 2:05 p.m.

Respectfully Submitted,  
Karen McKinnis  
Secretary

Attendees were: Lisa Cardone, Chair, Kraft; J. R. Webb, Vice-Chair, 911; Michael Bennett, 3M; Carolyn Fink, OEM; Linda Shipman, Regal Beloit; Ralph Siccama, DFA; Shea Lane, OEM; Karen McKinnis, SGCHD