



Greene County
Local Emergency
Planning Committee

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NOTICE OPEN MEETING

LEPC GENERAL COMMITTEE MEETING MINUTES

Date: Thursday, June 19, 2008

Time: 11:30 a.m.

Location: Logan's Roadhouse – 1110 E. Battlefield

- a) LEPC Budget Discussion
- b) Discuss training ideas, new members packets, HAZMAT vendor lists
- c) Hazardous Material Annex Presentation – Shea Lane
- d) Other New Business

The May LEPC General Membership meeting was called to order by Chair, Lisa Cardone, at 12:00 on June 19, 2008.

Introductions were made by all in attendance.

J. D. Landon made a motion to approve the General Committee meeting minutes of April, 2008. Ralph Siccama seconded the motion. Motion was voted on and passed.

OLD BUSINESS

Ryan Nicholls gave the Financial Statement Report for the LEPC. The LEPC has spend 42 % (\$18,061) leaving a balance of \$24,582.

Carolyn Fink gave an update on training; future plans include continued Operations classes at the local level. The state will be bringing in Awareness and Technician classes in 2009 and the instruction will be provided by the Aniston, Alabama group. The plans are for five state-wide classes provided around the state. MERC will be retaining some TEIR II funding and using it for these training opportunities in a more regional effort.

Carolyn has been looking into bringing in training for ammonia and ethanol and has found this could be an expensive class to hold.

All training is listed on the LEPC website.

Lisa called for any other Old Business and none was brought forth.

NEW BUSINESS

Ryan Nicholls passed out the proposed LEPC budget and LEPC goals (four) set by the LEPC Executive Committee for the coming year.

The new budget has an increase in funding as reflected on the budget sheet.

Ryan led discussion about the four LEPC goals and the budget.

1. Training goal – Carolyn Fink previously discussed future planned training. Any future training needs were asked to be brought to the LEPC Executive Committee for potential development.
2. The proposed budget still has fairly level funding for training just in case there are unmet local needs or the state classes are not sufficient for the community. Recognition was given to the MERC for working on potential new future trainings also and some local funding may be combined to assist in realizing these new classes.
3. Travel for LEPC members to attend conferences and meeting relevant to LEPC goals will be considered on a case by case situation. If the LEPC provides funding the member will be obligated to report to the general membership regarding the meeting.
4. The budget still has the meeting lunch funds included, this has been a successful method to increase general membership attendance.
5. The new member packets continued to be worked on by the LEPC Executive Committee and will potentially require funding.
6. The LEPC will continue to coordinate and include LEPC membership in at least one exercise during the year.
7. The goal is always to use the budget during the year but any funds remaining will be rolled into the new budget year.

Ryan asked for any more questions/concerns and none were brought forth.

Karen McKinnis made a motion to accept the proposed budget and goals as discussed. Shea Lane seconded the motion. Motion was voted on and passed.

Carolyn Fink talked to the membership about the new training MERC is working on for the regional future opportunities. There is potentially going to be a different method of determining LEPC funding from MERC – currently the state is using the HMEP grant and is based on highway miles the state is looking at making this a more equitable funding split.

Shea Lane presented information on HAZMAT and SARA Title III – Public Law 99-499 of October, 17, 1986 and Emergency Planning & Community Right-to-Know 42 U.S.C. 11001 et seq. Private entities are supposed to report spills to the local LEPC. The LEPC needs documentation on spills; this is important for the local LEPC as it is a requirement and important for MERC and other regulation agencies. The appropriate form to use is “Hazmat Spill Emergency Notification Form.” Contact Shea if you don’t have the form – he has it electronically.

Eddie Delp, Springfield Fire, discussed policy changes with response reporting from the Fire Department and Shea said policy needs were being discussed already. Shea also reminded the membership that it is still the spillers responsibility to report to MERC, the National Response Center and the local LEPC.

Lisa Cardone discussed the recent MERC meeting she attended.

MDNR still has funding available for schools to properly dispose of hazardous laboratory chemicals. If you have school contacts you might pass this information along.

TIER II reporting has been increased in the state with 1000 new facility reports which resulted in about \$150,000 additionally for the state.

MERC will be hiring an EPRA Specialist who will have regional responsibilities in HAZMAT; this person will be working to get all agencies reporting to MERC appropriately.

In December there will be a HAZMAT symposium at Tan-Tar-A the registration fee is \$175.

Ryan Nicholls told the group the OEM has 2008 ERG books available and to get with Carolyn Fink to regarding your needs. If it is electronic that will be available too.

Daryl Cooley from the Safety Council brought information about a class in Joplin on June 26th at St. John's. The class is Prevention Strategies for Construction's Focus Four Hazards Programs (Falls, Electrocutation, Excavation and Trenching, and Struck-by). Daryl also brought registration forms.

Lisa Cardone informed the membership that Linda Shipman, LEPC Member-at-Large, had an employment change so was not able to continue on the LEPC Executive Board. Chuck Kroeger from The Forrester Group has been appointed to fill that position until the next election.

Karen McKinnis, LEPC Secretary thanked the membership for their input on the menu forms. The LEPC question on each meeting menu is being used to help assemble the New Member Packets and the New LEPC Guidebook.

Lisa asked for any other new business.

J D Landon asked about clarification on the training changes. J D has needs for the NIMS classes and wanted to know if MERC will consider local needs when arranging state-wide classes. JD stated that he appreciated the local training response the LEPC and the OEM had provided in the past.

Kristen Steward mentioned the Federal Medical Center trains with the Springfield Fire Dept annually and has found this training very beneficial. Their top three hazards are fire, weather and terrorism. Discussion was had on other community hazard threats and exercise needs. Earthquake risk was found to be the additional hazard in the community especially considering the underground pipeline network in the area.

Lisa asked for other new business, none was brought forth.

Chuck Kroeger made a motion to adjourn which was seconded by Ryan Nicholls. A vote was held and passed.

The meeting was adjourned at 12:37.

Respectfully Submitted,
Karen McKinnis, LEPC Secretary

Attendees June 19, 2008

Meredith Anderson	NorthStar Battery
Dwayne Kennedy	NorthStar Battery
J. R. Webb	911
Brenda Frealy	Associated Wholesale Grocers (AWG)
Marilyn Young	Regal-Beloit
Randal Hyde	Hiland
Denise Bjorge	EMR
Darryl Cooley	Safety Council of the Ozarks
Eddie Delp	Springfield Fire
Randy Gibson	Greene County Sheriff's Office
Bryce Parker	Archimica
Jennifer Guy	Regal-Beloit
Bart Andrews	Springfield Fire
Carolyn Fink	Office of Emergency Management (OEM)
Ryan Nicholls	Office of Emergency Management (OEM)
Becky Jungmann	911
JD Landon	Ozarks Technical Community College (OTC)
Karen McKinnis	Springfield/Greene County Health Dept.
Chuck Kroeger	The Forrester Group
Jeff Carroll	Springfield Fire Department
Harlan Cavin	Quality Carriers
Randy Villines	Springfield Fire Department
Blaine Kennard	Greene County Sheriff's Department
Glenn Frealy	Airgas
Ralph Siccama	DFA
Kristin Steward	U.S. Med. Ctr. For Federal Prisoners
Randall Willoughby	MO DNR
Steve Phillips	SFD
Ken Addington	Brenntag Mid-South
Shea Lane	OEM
Jim Wilson	Hiland
Joshua Henson	SFD
Gail Carroll	Cox Health
Cheree Gathercole	Cox Health
Wendell Hall	MO DNR
Susan Mattheis	Environmental Works, Inc
John Elmore	OEM - CERT
Lisa Cardone	Kraft