

# **WMD Regional Planning Meeting**

MINUTES

June 13, 2007

9:00 a.m.

## **Conducting:**

David Hall, Chris Berndt

## **Location:**

Springfield Fire Station No. 8

## **Agenda Items**

1. Approval of minutes from previous meeting
2. Introductions

## **Attendees**

Ken Baremore	Greene County ARES
Robert Benn	Nevada FD
Chris Berndt	Taney County FD
Mike Dawson	Cox Health EMS
Bill Downs	St. Johns EMS
Mike Eads	Neosho FD
David Hall	Springfield FD
Patty Head	Bolivar City FD
Andrew Katen	Greene County OEM
Steve Lisby	Branson PD
Karen McKinnis	Greene County Health Dept.
Ryan Nicholls	Greene County OEM
Bob Payne	7 <sup>th</sup> CST
Mitch Randles	Joplin FD
Kevin Routh	Springfield PD
Jimmy Sebree	Nixa FPD
Troy Smith	Springfield PD
Bill Spence	Springfield FD
Kent Vanderpool	Taney County EMS/EMA
Shane Vaughan	Logan-Rogersville FPD
Dawn Warren	Missouri Emergency Response Commission
Michael White	Redings Mill FD

## **I. Old Business**

- A. Regional Homeland Security Oversight Committee update

Berndt: HSAC meeting: presentations made for HSRTs. HSAC does not understand what HSRT does.

RHSOC meeting next Friday at SFD Station 6 at 1:00 p.m.

Hall: HSRT changed to HSRS (homeland security response system). Grant requests for 2007 finished – \$11 million requested (\$5.2 million requested last year, \$2.65 received). Region will decide how funding is divided between jurisdictional members. Signatures from each regional “team” will indicate agreement of understanding funding plan.

Southwest Missouri will receive 10.5% of state funding. Sustainment vs. enhancement costs will be tracked.

Berndt: State worried that some teams may have purchased equipment, but are not sustaining that equipment. Strongly encourage individual “teams” to break down sustainment and enhancement costs.

Hall: State’s intent was never to fund hazmat, law enforcement, or EMS teams. State wants to cover costs above and beyond “regular team” costs required to create and maintain a WMD capability.

How many teams have an MOU of teams with state? *Please provide WMD Committee with MOUs.* A committee has been appointed to look at getting MOUs between individual teams and the State and develop standardized version. Dave Hall will sit on this committee.

Audits will be done on WMD equipment. Location of equipment should be carefully documented.

Berndt: Documentation should clearly indicate *where* equipment is located.

Hall: Does everyone understand timeframe of when assets become property of individual team? Predominant understanding is 5 years. MOU should clearly indicate the timeframe after which teams no longer have to account for equipment. Timeframe would start from the last state audit.

Berndt: If asset is sold after its time of service, who will keep this money?

Ken Baremore: Who sustains equipment after its time of service?

Hall: What happens to equipment assigned to entities that no longer choose to maintain an HSRS capability?

Hall: ODP training manual outlines WMD training available to first responders. Let Committee know if you have problems scheduling training.

## B. HSRT Funding Update

Berndt: State divides funding by population and threat to critical infrastructure. KC and St Louis UASIs each get 25% of state's funding. Without inclusion of UASIs in funding considerations, Region D would receive much less funding. Region D receives just over 10% (\$274,522.94).

Hall: State would like to focus on current CBRN functions before expanding into other functions. How should funding be equitably distributed within region? Historically, each Region D team was funded separately (Springfield, Taney, and Joplin received \$150,000; Neosho and Nevada received \$75,000).

Berndt: State wants each region to maintain EOD, mass decon, EMS, SRT, and Hazmat components. How best to divide funding within region? One possibility is to give 15% to Springfield EOD, Greene Co. 20%, Joplin 20%, Taney County/Branson 20%, Neosho 12.5%, Nevada 12.5%).

## C. Resource Typing

Hall: What capabilities does each team have? Capabilities assessments will guide funding goals, what is required to increase type level of team component.

SPD: How does region decide component type levels?

Hall: State's concept is that Region D would have only one team. Resource typing will develop over time. Politically, allocating funds within region to fund type levels can be difficult.

Berndt: Theory of geographically centralizing team resources within a region is not realistic.

Hall: State does not want to make decision how funding should be allocated within the region. Over time, Region D will likely have one team, supported by capabilities of various jurisdictions.

Berndt: Every component does not necessarily need to be Type I. Tom Moore from SEMA will do grant administration: wants letter from each region (signed by each team) indicating how funding will be spent.

Jimmy Sebree: Is this committee comfortable with being able to function as a team if funding dries up?

Berndt: Eventually, some teams may have to make the decision not to maintain a component any longer. State would like regions to figure out how to sustain components long-term should funds dry up.

Karen McKinnis: How will teams address biological terrorism?

Dave Hoover: What kinds of equipment or training would be needed to maintain bio terror response?

McKinnis: Sustainment costs exist for radios. Health Dept should be included as a Springfield agency.

Hall: Equipment that is most expensive to sustain has not been identified completely.

Mike Dawson: MOUs equalized each team's sustainment costs. Teams agreed to provide certain capability.

Mitch Randles: Joplin's sustainment costs are derived from what equipment needs to be maintained above and beyond equipment normally purchased out of city budget.

Hall: This (Joplin's) funding concept is what State would like each team to adopt.

Troy Smith: Should consider more comprehensive examination of component that may respond on behalf of region. Each jurisdiction could contribute some of its share of the regional funding to maintain a component used by the entire region. Whoever gets this component must agree to provide the component when needed across the region.

Randles: Teams will have to train together.

Hall: One example is the SFD EOD component. Can this EOD component provide assessment capability to each regional component? Required training to do this is significant.

Smith: Not enough time to get two teams from different jurisdictions to operate on same page. Probably don't want to integrate two teams at a tactical level.

Hall: Integrating teams tactically would require same SOPs (difficult to do).

Nicholls: A component maintained by one jurisdiction could keep training and SOP within a department/agency.

Randles: Each team may have to look outside its jurisdiction for assistance from better equipped and trained teams in the region.

Hall: State wants each component to be sustainable for three days. One consideration would be to utilize Neosho as a logistical support team. Funding for Neosho would be directed at providing logistical support for other deployed components.

Hoover: What would be minimum to give SPD night capability?

Kevin Routh: \$60,000.

Berndt: Time constraints are influencing definitions of sustainment and enhancement.

Nicholls: Enhancements would come from resource typing.

Routh: Could sustainment funding be divided by components rather than jurisdictions?

Hall: State considered funding allocation based on component and arrived at the same funding formula as that which allocated funding based on jurisdiction.

Routh: This plan would force jurisdictions to pick between components to be funded. Components should come together to decide what needs to be funded. Springfield SRT needs to get together with Joplin and Branson in order to decide what equipment is needed by each jurisdiction for various scenarios.

Berndt: Taney County's five components discussed and arrived at spending requirements for each component.

Hall: Advantage to current funding allocation system is that it does away with the team concept. Long term path would create single Region D team for each component.

Berndt: State is not comfortable with response distances associated with the "one regional team" concept.

Hoover: Intraregional SRT discussion is a good sign. Same should take place among EMS and Hazmat.

Hall: For example, the Greene County team would no longer exist. Instead, jurisdictions would become part of an intraregional component.

Jimmy Sebree: This system would be similar to how RHSOC operates.

Randles: Does time allow this new concept to be developed? A funding time crunch currently exists.

Routh: These issues should be addressed at this meeting.

Hall: Each intraregional component needs to get together to collectively decide how to spend money. This plan would then guide funding.

Berndt: Other components will have to be deployed with requested component.

Hall: Does committee want to allocate funding by jurisdiction or component? Is there time to decide this year?

Nicholls: If we respond within region, we'll follow team concept. Outside region, we'd respond according to component concept.

Berndt: Response within region would utilize team concept. Response outside region would utilize component concept. Region D needs to address intraregional needs before looking at state needs.

Dawson: Distribution of funds by component would be difficult. Region is accustomed to functioning as teams.

Hall: State would not be agreeable to increasing number of entities to which funding is allocated.

Dawson: If organized by component, who collects funding?

Hall: A matrix-style organizational structure may be useful to address these issues. This structure coordinates entities and components, and may be a method to consider for next year.

Nicholls: This is the same structure that coordinates SMESO and RHSOC.

Steve Lisby: Time is the issue. Given the time constraints, team concept should be used.

Randles: *Makes motion that current team concept be used to direct funding for this year.*

Lisby: *Seconds motion.*

Routh: Why does Springfield EOD not become part of Greene County HSRS?

Berndt: SFD has the only EOD component in the region.

Hall: SFD EOD responds to and on behalf of entire region. Does not make sense to take funding for SFD EOC from Greene County HSRS funding.

Routh: What would be the next step?

Hall: To determine exact percentages for each component. Each component will need to bring together appropriate jurisdictions to discuss this issue.

*All in favor of using TEAM concept for this year – all approve.*

Berndt: Each jurisdiction needs to sign off that it was included in this decision-making process.

Hall: What percentages should be used for this year? Is current plan equitable?

Randles: *Makes motion that committee go with current funding plan (utilizing team concept).*

White: *Second.*

Hall: *Makes motion to accept this funding concept. (All approve).*

Berndt: Must address 2006 funding issues by using 2006 guidelines.

Hall: Must be CBRN related.

Berndt: State wants resource-typing for each region. What is required to increase type up to the next level? Each team within region will need to fill out this report.

#### D. State Exercise

Randles: September 8<sup>th</sup>. Significant planning has occurred. Next meeting is July 12<sup>th</sup> – will include walk-through of site. Each team has a representative assigned to planning committee. Teams are deciding what part they will play and what assets they will send. Reimbursements are available for overtime funding (no backfill), however the State cannot be charged for use of WMD-funded assets.

Berndt: Travel time not reimbursable – only time spent exercising.

## **II. New Business**

### A. Regional Incident Support Team (IST) Report

White: Type IV regional IST under development. This process was begun by Jimmy Sebree several years ago. SOGs are being developed. Participation on IST is being solicited – membership would require NIMS 100-400 training. A class will be offered to further train IST members. ISTs will be able to supplement local capabilities during an emergency. Application for membership is encouraged. Team will be all-hazard and all-discipline. Goal is to have around 35 people trained by Spring 2008. How should IST integrate with deployed HSRS/components?

Hall: State believes IST could be deployed along with requested HSRS components.

B. HazMat Teams  
Nothing new.

C. Law Enforcement  
Nothing new.

D. EMS  
Nothing new.

E. DNR  
Nothing new.

F. Hospital Planner  
Nothing new.

## **III. Other New Business**

Dawn Warren is the new MERC coordinator. She has 12 years of Hazmat tech and WMD tech experience.

Randles: Need first or second alternate to represent HSRS on RHSOC committee.

Nicholls: *Motion to move Greg Hickman up to HSRS representative to RHSOC.*

Nevada: *Second.*

Hall: *All in favor: all agree.*

Randles: Need second alternate.

Berndt: *Motion to nominate David Hall.*

*Bill Spence: Second.*

Hall: *All in favor: all agree.*

Hall: Need contact information for each team. Contact will be utilized for any jurisdictional request. Review current WMD plan and provide contact information updates.

McKinnis: State is looking to go to a 211 system (funded thru United Way). WMD committee members should update contact information at Library.

#### **IV. Next Meeting**

July 11 in Joplin (after SMESO meeting).