

## ESF-1

### DIRECTION AND CONTROL

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## ESF-1

### DIRECTION AND CONTROL

<b>PRIMARY AGENCIES:</b>	<b>Greene County Commission</b>	<b>Springfield Mayor</b>
<b>SUPPORT AGENCIES:</b>	<b>Office of Emergency Management (OEM) County Attorney</b>	<b>Office of City Manager City Attorney</b>

#### I. PURPOSE

It is the responsibility of local government to provide for a comprehensive emergency management program that meets the emergency needs of those who either have been or might be affected by an emergency or major disaster. When an emergency/disaster occurs, centralized direction and control are required to facilitate coordinated responses by the chief executive and key staff, emergency support service personnel, and representatives of private sector organizations or individuals who have assigned emergency responsibilities.

When the emergency exceeds local government's capability to respond, the chief elected official present will request assistance from State government. If additional assistance is needed beyond State capabilities, the State will coordinate requests to the proper federal agencies.

This ESF will develop a capability for the chief executives and key local officials of Greene County, Springfield, and the other municipalities to direct and control response and recovery operations from a centralized facility (**ESF-2**) in the event of an emergency/disaster. The EOC should not be confused with the Incident Command Post(s), which control various aspects of the field operations, that will normally exist during the same emergency/disaster.

#### II. SITUATION AND ASSUMPTIONS

##### A. Situation

1. Greene County is a Class 1 county under State statutory authority.
2. The City of Springfield has a "Charter" form of government as assigned under municipal authority and authorized by Section 19, Article VI of the Missouri Constitution.
3. The chief elected official of the affected jurisdiction is ultimately responsible for emergency management activities within the boundaries of the jurisdiction.
4. The Presiding Commissioner of Greene County is responsible for those activities in the unincorporated communities that do not have a local emergency management organization. This official can delegate his/her authority, but never his/her responsibility.
5. The Mayor or designated successor in the City of Springfield has similar responsibilities within the corporate boundaries of Springfield. This official can delegate his/her authority, but never his/her responsibility.
6. At no time will the Greene County Commission supersede the authority of the elected officials of any of the incorporated subdivisions unless: (1) requested to do so by those elected officials, (2) the local subdivisions governmental body is incapacitated or ceases to exist, or (3) empowered to do so by the Governor under authority of Chapter 44, RSMo. Although incorporated entities may participate in the execution of this plan, they should develop their own plans.
7. The City of Springfield, Greene County, and several other municipalities in Greene County

(Battlefield, Fair Grove, Republic, Strafford, and Walnut Grove) have created emergency management organizations responsible for the preparation and implementation of emergency management functions for their jurisdictions in accordance with Chapter 44 RSMo. and the State of Missouri Emergency Operations Plan.

## **B. Assumptions**

1. This ESF is based on the concept that the emergency functions assigned to the various groups, organizations, and individuals involved in this plan will parallel their normal, day-to-day functions as closely as possible. The same personnel and material resources will be employed as much as possible in both normal and emergency functions. These functional assignments are listed in Appendix 1 to the BASIC PLAN.
2. Any day-to-day functions that do not contribute directly to emergency operations may be suspended for the duration of the emergency. The efforts that would normally be required for those functions will be redirected to accomplish the emergency tasks at hand.
3. Local officials will respond as directed in this ESF.
4. When a classified emergency occurs or threatens to occur, timely activation of the EOC will occur. Elected officials or their designees will assemble in the EOC after activation. (**refer to ESF-2 for EOC activation procedures**).

## **III. CONCEPT OF OPERATIONS**

### **A. General**

1. Officials of Springfield and Greene County are aware of the possible occurrence of an emergency or major disaster and their responsibilities in the execution of this plan. They will fulfill these responsibilities as needed.
2. All emergencies (disasters) requiring activation of this plan will be classified according to descriptions found in ESF-1, Appendix 2.
3. The appropriate elected officials and department heads will manage the emergency/disaster operations.
4. The decision to discontinue disaster operations will be made by the chief executive(s).
5. Agencies within the scope of Greene County/Springfield will use the nationally recognized ICS.

### **B. Actions to be Taken by Operating Time Frames**

#### **1. Mitigation**

- a. Analyze potential disasters (**refer to Hazard Mitigation Plan, Section 3, Attachment 2**) and expand capabilities to meet all situations.
- b. Identify facilities, agencies, personnel, and other resources necessary to support disaster operations.
- c. Provide appropriate training to all elected officials and senior officials regarding the Emergency Operations Plan (EOP) and local capabilities.

#### **2. Preparedness**

- a. Alert appropriate officials depending upon the potential situation and level of activation required.

- b. Take actions as necessary (issue warnings, disseminate public information, etc.).
- c. Establish contact with higher levels of government and neighboring jurisdictions.
- d. Alert participating organizations outside of government.
- e. Conduct initial staff briefing and establish work and briefing schedule.
- f. Maintain alert status until situation changes or a stand-down directive is issued.

**3. Response**

- a. Interact with EOC personnel
- b. Provide direction and support for field operations (Incident Commander).
- c. Conduct regular situation briefings to include reports from operating departments/agencies.
- d. Report situation to higher levels of government as needed. Use SITREP and Disaster Summary Forms when reporting to the State Emergency Management Agency.
- e. Continue appropriate level of activity until recovery operations begin.

**4. Recovery**

- a. Request outside assistance if necessary. Base damage assessments first on displaced persons, and second on structural damages.
- b. Review after-action reports for submission to the State Emergency Management Agency (SEMA).
- c. Approve requests for reimbursements as directed by situation and/or regulation.

**IV. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES**

**A. Primary Agencies: County Commission, Springfield Mayor, City Council**

- 1. Direction and Control for Greene County and the City of Springfield will be handled by the chief elected official of each subdivision.
- 2. Responsible for requesting State and Federal assistance.

**B. Support Agencies:**

**Office of Emergency Management**

- 1. Coordination of all Emergency Management activities.
- 2. Decision making on routine day-to-day matters pertaining to Emergency Management.
- 3. Advising on possible courses of action.
- 4. Coordination of the Local Emergency Planning Committee (LEPC).
- 5. Ensuring proper functioning of the EOC during emergency operations.
- 6. Acting as a liaison with other local, state and federal Emergency Management agencies.
- 7. Other authorities as applicable, which have been specifically addressed in local ordinances, court orders, and agreements.
- 8. Serves as key advisor to the chief elected officials and responsible for the internal operations of the EOC.

**Office of City Manager**

Coordinate activities of Springfield City departments.

**City/County Attorney's**

Provide counsel regarding decision made concerning direction and control issues.

**V. DIRECTION AND CONTROL**

- A. Although the Emergency Management Director manages operations within the EOC, his/her authority does not exceed that of the department heads. In addition to his/her task as chief advisor to the elected officials

and the department heads, he/she will be responsible for the following:

1. Ensure proper coordination between agencies/organizations.
2. Provide/coordinate and administrative services to include record keeping for EOC operations.

## **VI. CONTINUITY OF GOVERNMENT**

- A. Elected officials and departments have established lines of succession (**Basic Plan, VI.A**).
- B. The line of succession for the Springfield/Greene County Emergency Management Director will be to the Assistant Director then to the Exercise and Training Specialist or WMD/HAZMAT Planning Specialist (in order of seniority), or as directed by the County Commission and/or the Mayor of Springfield.

## **VII. ADMINISTRATION AND LOGISTICS**

- A. Procurement of necessary supplies will be accomplished through normal acquisition channels and coordinated with Resource/Donations Management (**ESF-5**) section.

During unusual or life-threatening situations, normal purchasing procedures may be set aside and emergency procedures as set forth in County Court orders and/or City ordinances will be used, if applicable.

## **VIII. ESF DEVELOPMENT AND MAINTENANCE**

- A. Maintenance for this ESF is the responsibility of the Director of the Office of Emergency Management (OEM) in conjunction with the Planning Section of the OEM.
- B. This ESF and its associated Appendices should be reviewed at least annually.
- C. All revisions will be incorporated immediately and appropriate changes should be made to ancillary resource materials.